



CANADA
PROVINCE OF QUEBEC
MUNICIPALITY OF WEST BOLTON

Minutes of the regular Council sitting of the Municipality of West Bolton, held on Monday, January 14, 2019, at 7:30 p.m. at the Town Hall.

Present:

Robert Chartier, Councillor no 1
Jean-Pierre Pouliot, Councillor no 2
Loren Allen, Counselor no 3
Denis Vaillancourt, Councillor no 4
Gilles Asselin, Councillor no 5
Cedric Briggs, Counselor no 6
who formed a quorum.

The sitting was chaired by Jacques Drolet, Mayor.

Also present:

Jean-François Grandmont, Director general and Secretary-treasurer

AGENDA

1. CALL TO ORDER AND MAYOR'S REMARKS
2. ADOPTION OF THE AGENDA
3. FIRST QUESTION PERIOD
4. ADOPTION OF THE MINUTES OF DECEMBER 3, 17 AND 21, 2018
5. CORRESPONDENCE
6. PLANNING
 - 6.1. Mont-Foster - Follow-up
 - 6.2. Municipal Inspector - Appointment
7. ADMINISTRATION
 - 7.1. Approval of accounts and transfers
 - 7.2. Report of authorized expenditures
 - 7.3. By-law number 353-2019 establishing taxation and other rates for 2019 - Draft
8. ROADWORKS
 - 8.1. Dust suppressant for 2019 - Mandate - Union des Municipalités du Québec
9. ENVIRONMENT
10. PUBLIC SAFETY
 - 10.1. Civil Security - Application for Financial Assistance - Stream 1
11. LEISURE AND CULTURE
12. VARIA
13. SECOND QUESTION PERIOD
14. END OF SITTING

1. CALL TO ORDER AND MAYOR'S REMARKS

With the members present at the opening of the meeting forming a quorum, the mayor called the meeting to order at 19:30.

The Mayor addresses those present.



n°001-0119 **2. ADOPTION OF THE AGENDA**

IT WAS MOVED by Councillor Denis Vaillancourt, SECONDED by Councillor Gilles Asselin and resolved to adopt the agenda presented while leaving the Varia open.

Adopted unanimously

3. FIRST QUESTION PERIOD

Council held a first question period during which those present could ask questions to its members.

n°002-0119 **4. ADOPTION OF THE MINUTES OF DECEMBER 3, 17 AND 21, 2018**

IT WAS MOVED by Councillor Gilles Asselin, SECONDED by Councillor Loren Allen and resolved to adopt the minutes of December 3, 17 and 21, 2018 with the correction in point 6.3 of the minutes* of December 17 of the word "confirms".

Adopted unanimously

* Note: Regular sitting.

5. CORRESPONDENCE

- An email dated January 11, 2019, from Brian Allen requesting a resolution to oppose the Firearms Registration Act;

- An email from Mr. Paul Geoffrion dated January 10, 2019, concerning the protection of the purple salamander.

6. PLANNING

6.1 MOUNT FOSTER - FOLLOW-UP

The Mayor is following up on the Mont Foster file.

n°003-0119 **6.2 MUNICIPAL INSPECTOR - APPOINTMENT**

WHEREAS Mr. Michael Ferland is on paternity leave and parental leave until July 15th;

WHEREAS this absence is filled by the staff of the firm GESTIM, which must be authorized in accordance with the bylaws;

WHEREAS Mrs. Caroline Beaucage does not have the availability to work three days a week.

IT WAS MOVED by Councillor Robert Chartier, SECONDED by



Councillor Jean-Pierre Pouliot and resolved:

- that the preamble is an integral part of this resolution;
- to appoint Mrs. Josiane Martel-Ouellet as municipal inspector for the remaining term of paternity leave and parental leave of Mr. Michael Ferland;
- to appoint Caroline Beaucage and Messrs. Jean-Vasseur and Julien Dulude as supernumerary municipal inspectors;
- that all the inspectors appointed above be authorized to enforce:
 - o planning bylaws;
 - o the Bylaw respecting the evacuation and treatment of wastewater from detached dwellings (Q-2, r.22);
 - o the Water Levies and Protection Bylaw (Q-2, r.35.2);
 - o Bylaw number 286 on dogs;
 - o Bylaw RM 460-2015 on nuisances.

This resolution replaces resolution number 194-1018.

Adopted unanimously

7. ADMINISTRATION

n°004-0119 7.1 APPROVAL OF ACCOUNTS AND TRANSFERS

IT WAS MOVED by Councillor Jean-Pierre Pouliot, SECONDED by Councillor Denis Vaillancourt and resolved to approve the list of accounts and transfers as of January 14, 2019, in the amount of \$79,281.95, and to authorize the Director General to settle these accounts.

Adopted unanimously

7.2. REPORT ON AUTHORIZED EXPENSES

The Director general submitted the Report of Authorized Expenditures.

n°005-0119 7.3 BY-LAW NUMBER 353-2019 ESTABLISHING TAXATION AND OTHER RATES FOR 2019 - NOTICE OF MOTION AND TABLING OF THE DRAFT BY-LAW

NOTICE OF MOTION is hereby given by Jacques Drolet that, at a subsequent sitting of this Council, By-law No. 353-2019 establishing taxation and other rates for the year 2019 will be presented for adoption.

In order to comply with the requirements of section 445 of the



Municipal Code (CQLR C-27.1), a copy of draft by-law number 353-2019 establishing taxation and other rates for the year 2019 was tabled at the meeting and is appended to this opinion.

Copies of the proposed bylaw were made available to the public at the beginning of this meeting.

CANADA
PROVINCE OF QUEBEC
BROME-MISSISQUOI RCM
MUNICIPALITY OF BOLTON-OUEST

BY-LAW NUMBER 353-2019 ESTABLISHING TAXATION AND
OTHER RATES FOR 2019 - PROJECT

WHEREAS the Municipal Council of Bolton-Ouest wishes to establish rules for the payment of municipal taxes and other charges;

WHEREAS notice of motion of this by-law was duly given at the Council meeting held on January 14, 2019, and the draft by-law was tabled at the same meeting.

THEREFORE, the Municipal Council decrees as follows:

ARTICLE 1

The preamble forms an integral part of this By-law.

ARTICLE 2

The provisions of this By-law shall also apply to owners of registered agricultural operations.

ARTICLE 3

To make up the difference between the expenditures provided for in the 2019 budget and total of specific revenues as well as revenues based on the aggregate tax rate, the present By-law hereby imposes and levies, for 2019, the following taxes and compensations:

1. A general property tax of \$0.42/100.00 assessment on all taxable property in the municipality, as it appears on the assessment role in force. This tax is payable by owners of said property;
2. A compensation of \$225.00 for waste collection, transportation and disposal for every dwelling or premises in the municipality. This compensation is required from the owners of said dwellings or premises;
3. A compensation of \$4.00 for each dwelling located in the municipality, as it appears on the assessment roll in effect. This compensation is required from the owners of these dwellings to pay the amount required by the Brome-Missisquoi RCM for the communication campaign to implement the collection of organic materials;
4. A compensation of \$19.50 for each dwelling located in the municipality, as it appears on the assessment roll in effect. This compensation is required from the owners of these dwellings to pay the amount required by the Brome-Missisquoi RCM for ecocentres;
5. A compensation of \$20.00 for each dog license. This compensation is required from the owners of the said dogs.



FINAL PROVISIONS

ARTICLE 4

The general property tax and compensations are, in all cases, required from owners of taxed properties unless stipulated otherwise in this By-law.

ARTICLE 5

The general property tax and the compensations must be paid in one instalment only. However, when the total is equal to or greater than \$300.00, they can be paid in one payment or in three equal instalments as the debtor chooses.

The one-time payment or first instalment of municipal property taxes must be made no later than the thirtieth day after the account is mailed. The second payment must be made no later than 90 days after the thirtieth day after the account was mailed. The third payment must be made no later than 90 days after the expiration of the period during which the second payment is required to be made.

ARTICLE 6

If a payment is not made within the stipulated time, only the amount of the payment due will be payable immediately.

ARTICLE 7

As of January 1, 2019, the outstanding balances of any debt due to the municipality bear interest at the rate of 15% from the time they become due.

ARTICLE 8

This By-law comes into force in accordance with the Act.

Adopted in Bolton-Ouest, February 4, 2019.

Jacques Drolet
Mayor

Jean-François Grandmont, lawyer
Director General and Secretary-
Treasurer

8. ROADWAYS

n°006-0119 8.1 DUST SUPPRESSANT FOR 2019 - MANDATE - UNION DES MUNICIPALITÉS DU QUÉBEC

WHEREAS the Municipality of Bolton-Ouest has received a proposal from the Union des Municipalités du Québec (UMQ) to prepare, on its behalf and on behalf of several other municipalities concerned, a call for tenders document for a consolidated purchase of products used as dust suppressants for the year 2019;



CONSIDERING sections 29.9.1 of the Cities and Towns Act and 14.7.1 of the Municipal Code:

- allow a municipal organization to enter into an agreement with the UMQ for the purchase of equipment;
- specify that the rules governing the awarding of contracts by a municipality apply to contracts awarded under this section and that the UMQ undertakes to comply with these rules;
- specify that this contractual process is subject to the UMQ's Contract Management regulations for Consolidation Agreements, adopted by the UMQ board of directors;

WHEREAS the proposal of the UMQ is renewed annually on a voluntary basis;

WHEREAS the Municipality wishes to participate in this combined purchase to obtain chloride in liquid solution in the quantities necessary for its activities;

IT WAS MOVED by Councillor Gilles Asselin, SECONDED by Councillor Loren Allen and resolved:

THAT the Municipality should entrust to the UMQ, the mandate to proceed, on an annual basis, on its behalf and on behalf of the other municipalities concerned, with the bidding process aimed at awarding a combined purchase contract for various products used as a dust suppressant (chloride in liquid solution) necessary for the activities of the Municipality for 2019;

THAT in order to enable the UMQ to prepare its tender document, the Municipality undertakes to provide the UMQ with the types and quantities of products it will need by completing the required technical registration form (s) that it will transmit to the UMQ and return these documents on the stipulated date;

THAT the Municipality entrusts the UMQ with the responsibility of analyzing the tenders submitted. As a result, the Municipality accepts that the product to be ordered and delivered will be determined following the comparative analysis of the products as defined in the call for tenders document;

THAT if the UMQ awards a contract, the Municipality undertakes to respect the terms of this contract as if it had contracted directly with the supplier to whom the contract is awarded;

THAT the Municipality acknowledges that the UMQ will receive, directly from the successful bidder, as a management fee, a percentage of the amount billed before taxes to each participant; the said rate is fixed annually and specified in the call for tenders document;

THAT a copy of this resolution be sent to the Union des Municipalités du Québec.

Adopted unanimously

9. ENVIRONMENT

Nothing to discuss.

10. PUBLIC SECURITY



n°007-0119 **10.1 CIVIL SECURITY - REQUEST FOR FINANCIAL ASSISTANCE - COMPONENT 1**

WHEREAS the By-law respecting alert and mobilization procedures and minimum means of relief to protect the security of persons and property in the event of a disaster was enacted by the Ministère de la Sécurité publique on April 20, 2018, and will come into force on November 9, 2019;

WHEREAS the municipality wishes to avail itself of Part 1 of the financial assistance program offered by the l'Agence municipale 9-1-1 du Québec in order to support disaster preparedness actions, primarily measures to comply with this new by-law;

WHEREAS the municipality attests that it has now completed the self-diagnosis tool provided by the Ministère de la Sécurité publique in May 2018 and that it deems it necessary to improve its state of disaster preparedness;

IT WAS MOVED by Councillor Cedric Briggs, SECONDED by Councillor Denis Vaillancourt and resolved:

That the municipality submit an application for financial assistance to the Agence municipale 9-1-1 du Québec in the amount of \$4,500, under Part 1 of the program mentioned in the preamble and undertakes to respect the conditions, in order to complete the actions described in the form attached to this resolution to form an integral part, totaling \$5,400, and confirm that the municipality's contribution will be worth at least \$900;

That the municipality authorizes Marc-Antoine Fortier to sign for and on his behalf the application form for financial assistance and certify that the information it contains is accurate.

Adopted unanimously

11. LEISURE AND CULTURE

Nothing to discuss.

12. VARIA

Nothing to discuss.

13. SECOND QUESTION PERIOD

Council held a second question period during which those present could ask questions to its members.

Copies of the agenda were made available to the public at the beginning of this meeting.

n°008-0119 **14. END OF SITTING**



The agenda having been exhausted, IT WAS MOVED by Councillor Loren Allen, SECONDED by Councillor Cedric Briggs and unanimously resolved to end the meeting at 8:28 pm

Adopted unanimously

Jean-François Grandmont, OMA
Directeur général et secrétaire-trésorier

Jacques Drolet
Maire

THE NEXT REGULAR MEETING OF THE MUNICIPAL COUNCIL WILL BE HELD ON MONDAY, FEBRUARY 4, 2019, AT 7:30 PM. THE MINUTES ARE NOT OFFICIAL UNTIL THEY ARE ADOPTED AND SIGNED AT A SUBSEQUENT COUNCIL MEETING.