

CANADA
PROVINCE OF QUEBEC
MUNICIPALITY OF WEST BOLTON

Minutes of the regular sitting of the Council of the Municipality of West Bolton, held on Monday, August 12, 2019, at 7:30 p.m. at the Town Hall.

Present:

Robert Chartier, Councillor n° 1
Jean-Pierre Pouliot, Councillor n° 2
Loren Allen, Councillor n° 3
Denis Vaillancourt, Councillor n° 4
Gilles Asselin, Councillor n° 5
Cedric Briggs, Councillor n° 6
who formed a quorum.

The sitting was presided over by Jacques Drolet, mayor.

Also present:

Jean-François Grandmont, Director general and Secretary-treasurer

AGENDA

- 1. CALL TO ORDER**
- 2. ADOPTION OF THE AGENDA**
- 3. FIRST QUESTION PERIOD**
- 4. APPROVAL OF MINUTES**
- 5. CORRESPONDENCE**
- 6. TOWN PLANNING**
- 7. ADMINISTRATION**
 - 7.1. Approval of accounts and transfers
 - 7.2. Report of authorized expenditures
 - 7.3. FQM - Congress
 - 7.4. Mutual employment termination agreement
 - 7.5. Human Resources - Temporary replacement
 - 7.6. BMO - Temporary loan
- 8. ROADWORKS**
 - 8.1. Quebec gas tax and contribution
 - 8.2. Tender 2019-05 - Granular resurfacing work on Mountain, Summit, Lakeview, Mizener, Fuller roads and other municipal works - Contract
- 9. ENVIRONMENT**
- 10. PUBLIC SECURITY**
 - 10.1. Red Cross
- 11. HEALTH AND WELL-BEING**
- 12. LEISURE AND CULTURE**
 - 12.1. Cowansville Leisure Agreement
 - 12.2. Brome Lake Leisure Agreement
- 13. VARIA**
- 14. SECOND QUESTION PERIOD**
- 15. END OF SITTING**

**158-0819
CALL TO ORDER**

With the members present at the start of the sitting forming a quorum, the mayor called the sitting to order at 7:30 p.m.

The mayor offered his sincere condolences on his behalf and on behalf of members of Council, to Mr. Denis Vaillancourt and his wife Mrs. Janet Rick following the death of her mother.

159-0819
ADOPTION OF THE AGENDA

IT WAS MOVED by Councillor Robert Chartier, SECONDED by Councillor Jean-Pierre Pouliot and resolved to adopt the agenda presented, while keeping the Varia open.

Adopted unanimously

160-0819
FIRST QUESTION PERIOD

Council held a first question period during which those present could ask questions to its members.

161-0819
APPROVAL OF MINUTES

IT WAS MOVED by Councillor Gilles Asselin, SECONDED by Councillor Loren Allen and resolved to approve the French version of the minutes of July 2 and 8, 2019.

Adopted unanimously

162-0819
CORRESPONDENCE

Nothing to discuss.

163-0819
TOWN PLANNING

Nothing to discuss.

164-0819
ADMINISTRATION
APPROVAL OF ACCOUNTS AND TRANSFERTS

IT WAS MOVED by Councillor Jean-Pierre Pouliot, SECONDED by Councillor Denis Vaillancourt and resolved to approve the list of accounts and transfers as of August 8, 2019 in the amount of \$151,671.42, and to authorize the Director general to settle these accounts.

Adopted unanimously

165-0819
ADMINISTRATION
REPORT OF AUTHORIZED EXPENDITURES

The director general tabled the report of authorized expenditures.

166-0819
ADMINISTRATION
FQM - CONGRESS

IT WAS MOVED by Councillor Gilles Asselin, SECONDED by Councillor Cedric Briggs and resolved to authorize:

- the Mayor and Councillor Jean-Pierre Pouliot to participate in the next FQM Congress to be held from September 26 to 28, 2018 in Quebec City, to pay the registration fees and to allow reimbursement of expenses related to this event (meals, accommodation and transportation (\$0.45/km)) in accordance with the rules;
- to finance these expenses from the general account of the municipality (current budget).

Adopted unanimously

167-0819
ADMINISTRATION
MUTUAL EMPLOYMENT TERMINATION AGREEMENT

CONSIDERING that the Municipality and Jacqueline Samson, an employee, after discussion, came to a mutual employment termination agreement;

CONSIDERING that Ms. Samson has been employed at the Municipality since May 13, 2015 and that the Municipality thanks her for her services since she took office;

IT WAS MOVED by Councillor Denis Vaillancourt, SECONDED by Councillor Gilles Asselin and resolved to authorize Mr Jacques Drolet, Mayor and Mr Jean-François Grandmont, Director general, to sign the mutual employment termination agreement according to the terms and conditions agreed between the parties.

Adopted unanimously

168-0819
ADMINISTRATION
HUMAN RESOURCES - TEMPORARY REPLACEMENT

IT WAS MOVED by Councillor Loren Allen, SECONDED by Councillor Jean-Pierre Pouliot and resolved:

- to extend the hiring of Ms. Martine Barber as acting administrative assistant until August 31, 2019;
- that the mayor and the director general be allowed to sign any documents to that effect.

Adopted unanimously

169-0819
ADMINISTRATION
BMO - TEMPORARY LOAN

IT WAS MOVED by Councillor Cedric Briggs, SECONDED by Councillor Gilles Asselin and resolved that the mayor or, in his absence, the deputy mayor and the director general, be authorized to obtain and sign with BMO a short-term revolving loan (e.g., credit line) of no more than \$570,000 to complete the work funded by the Quebec Gas Tax and Contribution Program (TECQ)

Adopted unanimously

170-0819
ROADWORKS
QUEBEC GAS TAX AND CONTRIBUTION

WHEREAS not all planned work will be able to be carried out under the TECQ Program for budgetary reasons;

IT WAS MOVED by Councillor Gilles Asselin, SECONDED by Councillor Loren Allen and resolved to authorize the director general to amend the list submitted under the Quebec contribution to reflect the results of tender n° 2019-05.

Adopted unanimously

171-0819
TENDER N° 2019-05 - GRANULAR RESURFACING WORK ON MOUNTAIN, SUMMIT, LAKEVIEW, MIZENER, FULLER ROADS AND OTHER MUNICIPAL WORKS - CONTRACT

WHEREAS that the Municipality of West Bolton wishes to award a contract for work eligible for financial assistance under the Quebec Gas Tax and Contribution Program;

WHEREAS the Municipality has obtained the following 4 tenders for the completion of this work pursuant to tender 2019-05:

CONTRACTOR	PRICE (TAXES INCLUDED)
Excavation Désourdy inc.	\$771 724,28
Normand Jeanson Excavation Inc.	\$779 386,78
EUROVIA QUEBEC CONSTRUCTION INC.	\$878 993,53
Excavation Dominic Carey inc.	\$824 316,14

IT WAS MOVED by Councillor Gilles Asselin, SECONDED by Councillor Jean-Pierre Pouliot and resolved:

- to accept the most advantageous proposal, that of Excavation Désourdy Inc. in the amount of \$771 724,28 for resurfacing work as per the terms of the specifications prepared by Michael Duchesneau, P.Eng., of SNC-Lavalin;
- to finance this expenditure, net of tax rebates, from the general account of the municipality and the Quebec Gas Tax and Contribution Program (TECQ);
- that this acceptance be conditional on the approval of the revised scheduling under the TECQ and under the approved terms and conditions of the TECQ.
- to authorize the director general to give any directives and sign any document to that effect.

Adopted unanimously

172-0819
ENVIRONMENT

Nothing to discuss.

173-0819
PUBLIC SECURITY
RED CROSS

IT WAS MOVED by Councillor Denis Vaillancourt, SECONDED by Councillor Cedric Briggs and resolved:

- to accept the Canadian Red Cross Disaster Service Agreement for a three-year term and to authorize the mayor and the director general to sign it for and on behalf of the Municipality of West Bolton;
- to fund the annual contribution of \$170 from the general account of the municipality.

Adopted unanimously

174-0819
HEALTH AND WELL-BEING

Nothing to discuss.

175-0819
LEISURE AND CULTURE
COWANSVILLE LEISURE AGREEMENT

IT WAS MOVED by Councillor Jean-Pierre Pouliot, SECONDED by Councillor Loren Allen and resolved to authorize the mayor and the director general to sign, for and on behalf of the Municipality, a new intertermunicipal recreation agreement with the Town of Cowansville covering aquatic activities exclusively and valid until August 31, 2023.

Adopted unanimously

176-0819
LEISURE AND CULTURE
BROME LAKE LEISURE AGREEMENT

IT WAS MOVED by Councillor Denis Vaillancourt, SECONDED by Councillor Cedric Briggs and resolved to authorize the mayor and the director general to sign, for and on behalf of the Municipality, a new intertermunicipal recreation agreement with the Town of Brome Lake valid until August 31, 2022.

Adopted unanimously

177-0819
VARIA

The Mayor thanked Marie-Christine Moulin and her team for organizing Neighbours Day.

178-0819
SECOND QUESTION PERIOD

Council held a second question period during which those present could ask questions to its members.

Copies of the agenda were made available to the public at the beginning of this session.

179-0819
END OF SITTING

With the agenda having been exhausted, IT WAS MOVED by Councillor Loren Allen, SECONDED by Councillor Cedric Briggs and unanimously resolved to end the sitting at 8:07 p.m.

Jean-François Grandmont, OMA
Director general and Secretary-Treasurer

Jacques Drolet
Mayor