

CANADA
PROVINCE OF QUEBEC
MUNICIPALITY OF BOLTON-OUEST

Minutes of the regular Council sitting of the Municipality of Bolton-Ouest, held on Monday, February 4, 2019, at 7:30 pm at the Town Hall.

Present:

Robert Chartier, Councillor n° 1
Jean-Pierre Pouliot, Councillor n° 2
Loren Allen, Councillor n° 3
Denis Vaillancourt, Councillor n° 4
Gilles Asselin, Councillor n° 5
Cedric Briggs, Councillor n° 6
who formed a quorum.
The meeting was chaired by Jacques Drolet, Mayor.

Also present:

Jean-François Grandmont, Director general and Secretary-treasurer

AGENDA

- 1. CALL TO ORDER AND MAYOR'S REMARKS**
- 2. ADOPTION OF THE AGENDA**
- 3. FIRST QUESTION PERIOD**
- 4. ADOPTION OF THE MINUTES OF JANUARY 14, 2019**
- 5. CORRESPONDENCE**
- 6. TOWN PLANNING**
 - 6.1 Mont-Foster - follow-up
 - 6.2 Inspector's report
- 7. ADMINISTRATION**
 - 7.1 Approval of accounts and transfers
 - 7.2 Report of Authorized Expenditures
 - 7.3 By-Law Number 353-2019 establishing taxation and other rates for 2019 - Adoption
 - 7.4 Conservation Schedule
- 8. ROADWORKS**
- 9. ENVIRONMENT**
- 10. PUBLIC SECURITY**
- 11. HEALTH AND WELL-BEING**
- 12. LEISURE AND CULTURE**
 - 12.1 Cowansville Recreation Agreement
 - 12.2 Tour des Arts
- 13. VARIA**
- 14. SECOND QUESTION PERIOD**
- 15. END OF SITTING**

1. CALL TO ORDER AND MAYOR'S REMARKS

With the members present at the opening of the meeting forming a quorum, the meeting is called to order by the mayor at 7:30 pm.

The Mayor addressed those present.

2. ADOPTION OF THE AGENDA

IT WAS MOVED by Councillor Cedric Briggs, SECONDED by Councillor Gilles Asselin and resolved to adopt the agenda as presented, while keeping the varia open.

Adopted unanimously

3. FIRST QUESTION PERIOD

Council held a first question period during which those present could ask questions to its members.

4. ADOPTION OF THE MINUTES OF JANUARY 14, 2019

IT WAS MOVED by Councillor Jean-Pierre Pouliot, SECONDED by Councillor Robert Chartier and resolved to adopt the minutes of January 14, 2019.

Adopted unanimously

5. CORRESPONDENCE

No new document to add

6. PLANNING

6.1 MONT FOSTER - FOLLOW-UP

The Mayor is following up on the Mont Foster file.

6.2 MUNICIPAL INSPECTOR'S REPORTS

THE MUNICIPAL INSPECTOR'S REPORTS FOR THE MONTHS OF SEPTEMBER, OCTOBER, NOVEMBER AND DECEMBER 2018 WERE TABLED.

7. ADMINISTRATION

7.1 APPROVAL OF ACCOUNTS AND TRANSFERS

IT WAS MOVED by Councillor Denis Vaillancourt, SECONDED by Councillor Loren Allen and resolved to approve the list of accounts and transfers as of February 4, 2019, in the amount of \$ 164,690.31, and authorize the Director general to settle these accounts.

Adopted unanimously

7.2 Report of Authorized Expenditures

The Director general submitted the Report of Authorized Expenditures.

7.3 BY-LAW NUMBER 353-2019 ESTABLISHING TAXATION AND PRICING FOR 2019 - ADOPTION

WHEREAS a notice of motion of By-law number 353-2019 establishing taxation and rates for 2019 was given on January 14, 2019;

WHEREAS the draft by-law was tabled by the Mayor at the meeting of January 14, 2019;

IT WAS MOVED by Councillor Jean-Pierre Pouliot, SECONDED by Councillor Cedric Briggs and resolved to adopt by-law number 353-2019 establishing taxation and rates for 2019.

A copy of the by-law is attached to this resolution to form an integral part thereof.

Copies of this by-law were made available to the public at the beginning of this meeting.

Adopted unanimously

CANADA
PROVINCE OF QUEBEC
BROME-MISSISQUOI RCM
MUNICIPALITY OF BOLTON-OUEST

BY-LAW NUMBER 353-2019
ESTABLISHING TAXATION AND OTHER RATES
FOR 2019

WHEREAS the Municipal Council of Bolton-Ouest wishes to establish rules for the payment of municipal taxes and other charges;

WHEREAS notice of motion of this by-law was duly given at the Council meeting held on January 14, 2019, and the draft by-law was tabled at the same meeting.

THEREFORE, the Municipal Council decrees as follows:

ARTICLE 1

The preamble forms an integral part of this By-law.

ARTICLE 2

The provisions of this By-law shall also apply to owners of registered agricultural operations.

ARTICLE 3

To make up the difference between the expenditures provided for in the 2019 budget and total of specific revenues as well as revenues

based on the aggregate tax rate, the present By-law hereby imposes and levies, for 2018, the following taxes and rates:

1. A general property tax of \$0.42/100.00 assessment on all taxable property in the municipality, as it appears on the assessment roll in force. This tax is payable by owners of said property;
2. A payment of \$225.00 for waste collection, transportation and disposal for every dwelling or premises in the municipality. This payment is required from the owners of said dwellings or premises;
3. A payment of \$4.00 for each dwelling located in the municipality, as it appears on the assessment roll in effect. This payment is required from the owners of these dwellings to pay the amount required by the Brome-Missisquoi RCM for the communication campaign meant to set up organic waste collection;
4. A compensation of \$19.50 for every dwelling situated in the municipality as it appears on the assessment roll in effect. This payment is required from the owners of such dwellings to pay the amount required by the Brome-Missisquoi RCM for ecocentres;
5. A compensation of \$20.00 for each dog license. This payment is required from the owners of the said dogs;

The payment provided for in paragraph 2 of this section is not required for premises included in a building exempt from any property tax under section 204 of the *Act respecting municipal taxation* or for premises included in an evaluation unit with a single dwelling whose value in the non-residential portion is less than 50% (class 6 or less) under section 244.32 of the *Act respecting municipal taxation*.

FINAL PROVISIONS

ARTICLE 4

The general property tax and payments are, in all cases, required from owners of taxed properties unless stipulated otherwise in this By-law.

ARTICLE 5

The general property tax and the compensations must be paid in one instalment only. However, when the total is equal to or greater than \$300.00, they can be paid in one payment or in three equal instalments as the debtor chooses.

The one-time payment or first instalment of municipal property taxes must be made no later than the thirtieth day after the account is mailed. The second payment must be made no later than 90 days after the thirtieth day after the account was mailed. The third payment must be made no later than 90 days after the expiration of the period during which the second payment is required to be made.

ARTICLE 6

If a payment is not made within the stipulated time, only the amount of the payment due will be payable immediately.

ARTICLE 7

As of January 1, 2019, the outstanding balances of any debt due to the municipality bear interest at the rate of 15% from the time they become due.

ARTICLE 8

This By-law comes into force in accordance with the Act.

Adopted in Bolton West, this 4th day of February 2019.

Jacques Drolet
Mayor

Jean-François Grandmont, lawyer
Director general and Secretary-treasurer

7.5 RETENTION SCHEDULE

WHEREAS under section 7 of the *Archives Act* (CQLR, chapter A-21.1), every public body must establish and maintain a retention schedule for its document;

WHEREAS under the third paragraph of section 8 of that Act, every public body referred to in paragraphs 4 to 7 of the schedule shall, in accordance with the regulations, submit to *Bibliothèque et Archives nationales*, for approval, its retention schedule and any modification respecting the addition of new documents or documents scheduled for permanent preservation.;

WHEREAS the Municipality of Bolton-Ouest is a public body referred to in paragraph 4o of the Schedule to that Act;

WHEREAS the Municipality of Bolton-Ouest does not have a delegation or signature by-law or its by-law does not provide for the subject matter of this resolution;

IT WAS MOVED BY Councillor Cedric Briggs, SECONDED by Councillor Loren Allen and resolved to authorize the Director general and Secretary-treasurer to sign the retention schedule and any amendments relating to the addition of new documents or documents scheduled for permanent preservation and submit this schedule or amendment to the *Bibliothèque et Archives nationales du Québec* for approval for and on behalf of the Municipality of Bolton-Ouest.

Adopted unanimously

8. ROADWORKS

Nothing to discuss.

9. ENVIRONMENT

Nothing to discuss.

10. PUBLIC SECURITY

The Mayor mentioned that the per capita cost table of the Sûreté du Québec presented to the MRC will be brought for discussion to the MRC's Public Security Committee.

11. HEALTH AND WELL BEING

Nothing to discuss.

12. LEISURE AND CULTURE

12.1 COWANSVILLE RECREATION AGREEMENT

IT WAS MOVED by Councillor Jean-Pierre Pouliot, SECONDED by Councillor Gilles Asselin and resolved to authorize the Mayor and the Director general to sign, for and on behalf of the Municipality, an inter-municipal recreational agreement with the Town of Cowansville covering aquatic activities exclusively and valid until August 31, 2019.

Adopted unanimously

12.2 TOUR DES ARTS

Mr. Robert Chartier declared his interest and did not participate in the adoption of this resolution.

IT WAS MOVED by Councillor Denis Vaillancourt, SECONDED by Councillor Gilles Asselin and resolved that the Municipality should sponsor the Tour des Arts with an amount of \$250.

Adopted unanimously

13. VARIA

Nothing to discuss.

14. SECOND QUESTION PERIOD

Council held a second question period during which those present could ask questions to its members.

Copies of the agenda were made available to the public at the beginning of this meeting.

15. END OF SITTING

The agenda being exhausted, IT WAS MOVED by Councillor Gilles Asselin, SECONDED by Councillor Loren Allen and resolved to end the sitting at 8:24 pm.

Adopted unanimously

Jean-François Grandmont, OMA
Director general and secretary-treasurer

Jacques Drolet
Mayor

THE NEXT REGULAR COUNCIL MEETING WILL BE HELD ON MARCH 11, 2019, AT 7:30 PM. THE MINUTES ARE NOT OFFICIAL UNTIL THEY ARE ADOPTED AND SIGNED AT A SUBSEQUENT COUNCIL MEETING.