

CANADA
PROVINCE OF QUEBEC
MUNICIPALITY OF WEST BOLTON

Minutes of the regular sitting of the Council of the Municipality of West Bolton held on Monday, December 16, 2019, at 8:09 p.m. at the Town Hall.

Present:

Robert Chartier, Councillor n° 1
Jean-Pierre Pouliot, Councillor n° 2
Loren Allen, Councillor n° 3
Denis Vaillancourt, Councillor n° 4
Gilles Asselin, Councillor n° 5
Cedric Briggs, Councillor n° 6
who formed a quorum.
The sitting was chaired by Jacques Drolet, Mayor.

Also present:

Jean-François Grandmont, director general and secretary-treasurer
Michael Ferland, head of the Planning department and municipal inspector

MUNICIPALITY OF WEST BOLTON

AGENDA

- 1. CALL TO ORDER**
 - 2. ADOPTION OF THE AGENDA**
 - 3. FIRST QUESTION PERIOD**
 - 4. CORRESPONDENCE**
 - 5. PLANNING**
 - 5.1. Request for minor exemption n° 2019-11-0013 - Mount Foster sector - Mont-Foster Road - Plot 14
 - 5.2. Mount Foster - Agreement relating to municipal works
 - 5.3. Preservation of landscapes and the environment - Solar and wind panels - By-law - Notice of Motion
 - 5.4 Intermunicipal agreement relating to forestry and the application of regulatory provisions relating to tree felling - Addendum 2
 - 6. ADMINISTRATION**
 - 6.1. Approval of accounts and transfers
 - 6.2. Report of authorized expenditures
 - 6.3. 2020 schedule of Council sittings
 - 6.4. Municipal newsletter - Schedule
 - 6.5. External auditor - Service offer
 - 6.6. Public register of statements by Council members
 - 6.7. Rental of storage space - Contract
 - 7. ROADWORKS**
 - 7.1. Gasoline Tax and Quebec Contribution Program (TECQ)
 - 8. ENVIRONMENT**
 - 9. PUBLIC SECURITY**
 - 10. HEALTH AND WELLBEING**
 - 11. LEISURE AND CULTURE**
 - 12. VARIA**
 - 13. SECOND QUESTION PERIOD**
 - 14. END OF SITTING**
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313-1219
CALL TO ORDER

With the members present at the call to order forming a quorum, the sitting was opened by the mayor at 8:09 p.m.

314-1219
ADOPTION OF THE AGENDA

IT WAS MOVED by Councillor Gilles Asselin, SECONDED by Councillor Cedric Briggs and resolved to adopt the agenda presented while keeping the Varia open and:

removing the following:

5.2. Mount Foster - Agreement relating to municipal works
7.1. Gas Tax and Quebec Contribution Program (TECQ)

and adding the following:

5. 5 Mount Foster - Appalachian Corridor - Servitude

Adopted unanimously

315-1219
FIRST QUESTION PERIOD

Council held a first question period during which those present could ask questions to its members.

316-1219
CORRESPONDENCE

Nothing to discuss.

317-1219
TOWN PLANNING
REQUEST FOR MINOR EXEMPTION N° 2019-11-0013 - MOUNT-FOSTER SECTOR - MOUNT-FOSTER ROAD - PLOT 14

The mayor and Mr Michael Ferland, head of the Town Planning department and municipal inspector, presented the request.

Nature and effects of request n° 2019-11-0013:

Allow the reduction of the minimum area required for lots located in mountainous terrain, for plot 14, from 35,255.5 square meters to 35,070.7 square meters in favour of lot 5,193,311 of the cadastre of Quebec (registration number 9010-88-6935), representing a difference of 184.8 square meters;

All, as confirmed by Mr Daniel Gélinas, land surveyor on file, for the firm Denicourt arpenteurs-géomètres, under his minute 4120, sheet number 2. The standard established in section 4.1.3 of Subdivision By-law number 265-2008 stipulates that the minimum area required for lots located in mountainous terrain must be 40,000 square meters for lots located 600 meters and more above mean sea level and that are not contiguous to a conservation area.

Identification of the site concerned:

The site covered by this application is located in the Mount Foster sector, along Mont-Foster Road, to the east of the project.

The floor was given to any interested party wishing to be heard regarding this request.

317-1219
TOWN PLANNING
**REQUEST FOR MINOR EXEMPTION N° 2019-11-0013 - MOUNT-
FOSTER SECTOR - MOUNT-FOSTER ROAD - PLOT 14**

WHEREAS under sections 145.1 et seq. of the *Act respecting land use planning and development*, the request respects the objectives of the town plan, does not affect the enjoyment by neighbouring owners of their right to property and it was made in good faith;

WHEREAS the current by-laws have the effect of causing substantial harm to the applicants;

WHEREAS the Planning Advisory Committee recommends to the Municipal Council, by resolution number 1219-013, to approve this request;

IT WAS MOVED by Councillor Robert Chartier, SECONDED by Councillor Loren Allen and resolved to accept the request for minor exemption number 2019-11-0013 and to allow the reduction of the minimum area required for lots located in mountainous terrain, for plot 14, from 35,255.5 square meters to 35,070.7 square meters in favour of lot 5,193,311 of the cadastre of Quebec (registration number 9010-88-6935), representing a difference of 184.8 square meters;

All, as confirmed by Mr Daniel Gélinas, land surveyor on file, for the firm Denicourt arpenteurs-géomètres, under his minute 4120, sheet number 2. The standard established in section 4.1.3 of Subdivision By-law number 265-2008 stipulates that the minimum area required for lots located in mountainous terrain must be 40,000 square meters for lots located 600 meters and more above mean sea level and that are not contiguous to a conservation area.

Adopted unanimously

318-1219
TOWN PLANNING
**MOUNT FOSTER - AGREEMENT REGARDING
MUNICIPAL WORKS**

This item was removed from the agenda.

319-1219
TOWN PLANNING
**PRESERVATION OF LANDSCAPES AND THE ENVIRONMENT -
SOLAR AND WIND TURBINES - BY-LAWS - NOTICE OF MOTION**

Whereas the strategic plan of the Municipality recognizes a consensus regarding the preservation of landscapes and the environment.

Notice of motion is given by Jacques Drolet of the presentation for adoption at a subsequent sitting, of a by-law subjecting the installation of wind turbines or solar panels to the approval of a Site Layout and Architectural Integration Plan.

This notice of motion has the effect of freezing the above-mentioned provisions.

320-1219
TOWN PLANNING

**INTERMUNICIPAL AGREEMENT RELATING TO FORESTRY AND
THE APPLICATION OF REGULATORY PROVISIONS CONCERNING
THE FELLING OF TREES - ADDENDUM 2**

IT WAS MOVED by Councillor Cedric Briggs, SECONDED by Councillor Gilles Asselin and resolved to authorize the mayor to sign Addendum 2 to the intermunicipal agreement relating to forestry and the application of regulatory provisions concerning the felling of trees.

Adopted unanimously

**321-1219
TOWN PLANNING
MOUNT FOSTER - APPALACHIAN CORRIDOR - SERVITUDE**

IT WAS MOVED by Councillor Robert Chartier, SECONDED by Councillor Denis Vaillancourt and resolved:

- to authorize Mayor Jacques Drolet (or Deputy mayor Denis Vaillancourt) and Director general, Jean-François Grandmont, to negotiate and sign a draft notarial deed providing for the creation of an easement allowing the development of a turning area (at the end of Summit Road) and access to trails leading to the observation tower (*Tour des scouts*) for and on behalf of the Municipality of West Bolton;
- to finance this expense from the general account of the municipality (current budget).

Adopted unanimously

**322-1219
ADMINISTRATION
APPROVAL OF ACCOUNTS AND TRANSFERS**

IT WAS MOVED by Councillor Jean-Pierre Pouliot, SECONDED by Councillor Cedric Briggs and resolved to approve the list of accounts and transfers dated December 12, 2019, amounting to \$122,541.49, and to authorize the director general to settle these accounts.

Adopted unanimously

**323-1219
ADMINISTRATION
REPORT OF AUTHORIZED EXPENDITURES**

This point was postponed.

**324-1219
ADMINISTRATION
2020 SCHEDULE OF COUNCIL SITTINGS**

IT WAS MOVED by Councillor Gilles Asselin, SECONDED by Councillor Loren Allen and resolved that Council adopt the following schedule of Council sittings for 2020:

Monday, January 13 at 7:30 p.m.
Monday, February 3 at 7:30 p.m.
Monday, March 9 at 7:30 p.m.
Monday, April 6 at 7:30 p.m.

Saturday, May 2 at 9:30 a.m.
Monday, June 1 at 7:30 p.m.
Monday, July 6 at 7:30 p.m.
Monday, August 10 at 7:30 p.m.
Tuesday, September 8 at 7:30 p.m.
Monday, October 5 at 7:30 p.m.
Monday, November 2 at 7:30 p.m.
Monday, December 7 at 7:30 p.m.
Monday, December 21 at 7:30 p.m.

That public notice be given to this effect and these dates be entered on the municipal calendar for the year 2020.

Adopted unanimously

**325-1219
ADMINISTRATION
MUNICIPAL NEWSLETTER - SCHEDULE**

IT WAS MOVED by Councillor Loren Allen, SECONDED by Councillor Denis Vaillancourt and resolved to approve the municipal calendar attached to this resolution for publication in the December 2019 edition of the municipal newsletter.

Adopted unanimously

**326-1219
ADMINISTRATION
EXTERNAL AUDITOR - SERVICE OFFER**

IT WAS MOVED by Councillor Jean-Pierre Pouliot, SECONDED by Councillor Denis Vaillancourt and unanimously resolved to accept the service offer from Raymond Chabot Grant Thornton for the audit of the financial report for the year ending December 31, 2019 for a total amount of \$9,350 plus taxes.

To finance this expense from the general account of the Municipality;

To authorize the mayor and the director general to give any directives and sign any documents to this effect.

Adopted unanimously

**327-1219
ADMINISTRATION
PUBLIC REGISTER OF STATEMENTS BY MEMBERS OF COUNCIL**

The director general tabled an extract from the public register of declarations by Council members in accordance with the *Municipal Ethics and Good Conduct Act*. This register did not contain any entry.

**328-1219
ADMINISTRATION
STORAGE SPACE RENTAL - CONTRACT**

IT WAS MOVED by Councillor Loren Allen, SECONDED by Councillor Gilles Asselin and unanimously resolved:

- to authorize the director general to sign a contract with Entrepasage Victoria for \$65 per month, taxes included, for the time required to perform essential renovation work in the Town Hall;
- to finance this expense from the general account of the municipality.

Adopted unanimously

**329-1219
ROADWORKS**

Nothing to discuss.

**330-1219
ENVIRONMENT**

Nothing to discuss.

**331-1219
PUBLIC SECURITY**

Nothing to discuss.

**332-1219
HEALTH AND WELLBEING**

Nothing to discuss.

**333-1219
LEISURE AND CULTURE**

Nothing to discuss.

**334-1219
VARIA**

Nothing to discuss.

**335-1219
SECOND QUESTION PERIOD**

Council held a second question period during which those present could ask questions to its members.

Copies of the agenda were made available to the public at the start of this sitting.

336-1219
END OF SITTING

The agenda having been exhausted, IT WAS MOVED by Councillor Cedric Briggs, SECONDED by Councillor Gilles Asselin and unanimously resolved to end the sitting at 8:53 p.m.

Jean-François Grandmont, OMA
Director general and Secretary-Treasurer

Jacques Drolet
Mayor