

CANADA
PROVINCE OF QUEBEC
MUNICIPALITY OF WEST BOLTON

Minutes of the Regular Council Sitting of the Municipality of West Bolton held on Monday, April 6, 2020 at 7:35 p.m. by videoconference in camera. The sitting was recorded.

Present:

Robert Chartier, Councillor n° 1
Jean-Pierre Pouliot, Councillor n° 2
Loren Allen, Councillor n° 3
Denis Vaillancourt, Councillor n° 4
Gilles Asselin, Councillor n° 5
Cedric Briggs, Councillor n° 6
who formed a quorum.

The sitting was presided over by Jacques Drolet, Mayor.

Also present:

Jean-François Grandmont, Director general and Secretary-treasurer
Michael Ferland, head of the Town Planning department and
municipal inspector

MUNICIPALITY OF WEST BOLTON

AGENDA

1. CALL TO ORDER
2. ADOPTION OF THE AGENDA
3. COVID-19 - STATUS AND ESSENTIAL SERVICES
4. FIRST QUESTION PERIOD
5. APPROVAL OF MINUTES
6. CORRESPONDENCE
7. TOWN PLANNING
 - 7.1. Inspector's report - Permits and certificates
8. ADMINISTRATION
 - 8.1. Approval of accounts and transfers
 - 8.2. Municipal taxes
9. ROADWORKS
 - 9.1. 2020-02 - Leveling
 - 9.2. 2020-03 - Culvert replacement on Mountain Road
10. ENVIRONMENT
11. PUBLIC SECURITY
12. HEALTH AND WELL-BEING
13. LEISURE AND CULTURE
14. VARIA
15. SECOND QUESTION PERIOD
16. END OF SITTING

096-0420
CALL TO ORDER

With the members participating at the start of the sitting forming a quorum, the sitting was called to order by the mayor at 7:30 pm.

The mayor addressed participants. A technical problem prevented a live broadcast on Facebook.

097-0420
ADOPTION OF THE AGENDA

IT WAS MOVED by Councillor Denis Vaillancourt, SECONDED by Councillor Cedric Briggs and resolved that the agenda be adopted with the Varia left open and the following item removed:

5. Approval of minutes.

Adopted unanimously

098-0420
COVID-19 - STATUS AND ESSENTIAL SERVICES

Due to the ongoing COVID-19 pandemic :

- The safety of citizens is priority #1. Since people need to stay home as much as possible, a grocery ordering assistance service as well as a delivery service have been set up, thanks to a team of volunteers;
- Important government information is condensed in the municipal newsletter and published on our website and our Facebook and Twitter accounts on a daily basis;
- Town Hall is closed, but municipal services are still available by phone or e-mail;
- All priority services are maintained (such as fire, police, collection and transportation of recyclable materials, road maintenance activities and other municipal infrastructure);
- All non-urgent amendments to by-laws are suspended in view of the ban on gatherings;
- The collaboration of all citizens is requested to encourage local purchasing;
- People have to stay home. Non-essential travel is prohibited.

099-0420
FIRST QUESTION PERIOD

Council held a first question period during which the mayor answered questions sent to him by e-mail prior to the sitting.

100-0420
APPROVAL OF MINUTES

This item was withdrawn from the agenda.

101-0420
CORRESPONDENCE

Nothing to discuss.

102-0420
TOWN PLANNING
INSPECTOR'S REPORT - PERMITS AND CERTIFICATES

Mr. Michael Ferland presented the inspector's report for the months of February and March 2020.

103-0420
ADMINISTRATION
APPROVAL OF ACCOUNTS AND TRANSFERS

IT WAS MOVED by Councillor Jean-Pierre Pouliot, SECONDED by Councillor Gilles Asselin and resolved to approve the list of accounts and transfers dated April 6, 2020, in the amount of \$128,778.81, and to authorize the director general to settle these accounts.

Adopted unanimously

104-0420
ADMINISTRATION
MUNICIPAL TAXES

IT WAS MOVED by Councillor Cedric Briggs, SECONDED by Councillor Gilles Asselin and resolved :

- to allow citizens who submit a request by April 15 to benefit from an administrative deferral of the collection of the first tax installment until June 25, 2020;
- not to charge any fees or interest on the payment of the 2020 tax account;
- to authorize the director general to negotiate and sign any agreement without charge for the payment of taxes electronically.

Adopted unanimously

105-0420
ROADWORKS
2020-02 - GRADING

Whereas the Municipality of West Bolton estimates the grading work to be done this year at approximately 300 hours;

Whereas the proposed contractor has the necessary personnel and equipment to perform fast and quality work;

Whereas the contractor offers to perform the work at the same price as last year, with no minimum number of hours of work to be performed;

Considering the recommendation of the director general;

IT WAS MOVED by Councillor Gilles Asselin, SECONDED by Councillor Loren Allen and resolved :

- to accept the proposal of Normand Jeanson Excavation Inc. dated April 6, 2020, for grading services with an operator for the year 2020 at a rate of \$115/hour plus taxes;

- to authorize the Director general to give any directives and negotiate and sign any documents to this effect for and on behalf of the Municipality;
- to finance this expenditure from the general account of the Municipality (current budget).

Adopted unanimously

106-0420
ROADWORKS
2020-03 - CULVERT REPLACEMENT ON MOUNTAIN ROAD

Whereas Mountain Road is an important artery for the Municipality and it is urgent to proceed with the replacement of the culvert located at the intersection of Brill Road for safety reasons;

Whereas an engineer has already been mandated to evaluate the work to be done;

IT WAS MOVED by Councillor Denis Vaillancourt, SECONDED by Councillor Jean-Pierre Pouliot and resolved :

- to authorize the director general to award any contract, within the limits of his delegated authority, for the replacement of the culvert located at the intersection of Mountain and Brill roads and to give any directives and negotiate and sign any document to this effect for and on behalf of the Municipality;
- to finance this expenditure from any financial assistance program and/or the Municipality's general account (current budget).

107-0420
ENVIRONMENT

Nothing to discuss.

108-0420
STATE SECURITY

Nothing to discuss.

109-0420
HEALTH AND WELL-BEING

Nothing to discuss.

110-0420
LEISURE AND CULTURE

Nothing to discuss.

111-0420
VARIA

Nothing to discuss.

112-0420

SECOND QUESTION PERIOD

Council held a second question period during which those attending the live broadcast could ask questions to members of Council.

Copies of the agenda were made available electronically to the public before the start of the sitting.

113-0420 END OF SITTING

The agenda having been exhausted, IT WAS MOVED by Councillor Loren Allen, SECONDED by Councillor Jean-Pierre Pouliot and unanimously resolved to end the sitting.

Jean-François Grandmont, OMA
Director general and Secretary-treasurer

Jacques Drolet
Mayor

Attestation

In accordance with Section 142 of the Municipal Code, the signing of these minutes by the mayor is equivalent to the signing by the mayor of all the resolutions it contains.