

CANADA
PROVINCE OF QUEBEC
MUNICIPALITY OF WEST BOLTON

Minutes of the Regular Council Meeting of the Municipality of West Bolton, held on Saturday, May 2, 2020, at 9:30 a.m. by videoconference with live broadcast on Facebook.

Present:

Robert Chartier, Councillor n° 1
Jean-Pierre Pouliot, Councillor n° 2
Loren Allen, Councillor n° 3
Denis Vaillancourt, Councillor n° 4
Gilles Asselin, Councillor n° 5
Cedric Briggs, Councillor n° 6
who formed a quorum.

The sitting was presided over by Jacques Drolet, Mayor.

Also present:

Jean-François Grandmont, Director general and Secretary-treasurer

MUNICIPALITY OF WEST BOLTON

AGENDA

1. CALL TO ORDER
2. ADOPTION OF THE AGENDA
3. COVID-19 - STATUS AND ESSENTIAL SERVICES
4. FIRST QUESTION PERIOD
5. APPROVAL OF MINUTES
6. CORRESPONDENCE
7. TOWN PLANNING
8. ADMINISTRATION
 - 8.1. Approval of accounts and transfers
 - 8.2. Council of Mayors - Alternates
 - 8.3. Human Resources - Trainee
9. ROADWORKS
 - 9.1. Call for tenders 2018-11 - Snow removal - Renewal option
10. ENVIRONMENT
11. PUBLIC SECURITY
12. HEALTH AND WELL-BEING
13. LEISURE AND CULTURE
 - 13.1. Neighbours' Day - Cancellation
14. VARIA
15. SECOND QUESTION PERIOD
16. END OF SITTING

114-0520
CALL TO ORDER

With the members participating at the start meeting forming a quorum, the meeting was called to order by the mayor at 9:30 am.

The mayor addressed participants.

115-0520
ADOPTION OF THE AGENDA

IT WAS MOVED by Councillor Denis Vaillancourt, SECONDED by Councillor Loren Allen and resolved that the agenda be adopted while leaving the Varia open and adding the following item:

14.1 - Tourist residences.

Adopted unanimously

116-0520
COVID-19 - STATUS AND ESSENTIAL SERVICES

Due to the ongoing COVID-19 pandemic :

- The safety of citizens remains the #1 priority. Since people must stay at home as much as possible, the grocery ordering assistance service and a delivery service are still in place, thanks to a team of valiant volunteers under the supervision of Councillor Jean-Pierre Pouliot;
- Important government information is always condensed and disseminated in the municipal newsletter and published on our website and our Facebook and Twitter accounts on a regular basis;
- Town Hall is closed, but municipal services are still available by phone or e-mail. CITAM's front-line answering service will be enhanced to improve response time to citizens;
- All priority services are maintained (such as fire, police, collection and transportation of recyclable materials, road maintenance activities and other municipal infrastructure);
- All non-urgent by-law amendments remain on hold in view of the ban on gatherings;
- The collaboration of all citizens is requested to encourage local purchasing. It is requested that all persons with a business register on the lepanierbleu.ca website and call the municipality at 450 242-2704 in order to be registered on the online shopping sites for the Brome-Missisquoi RCM;
- Reconstruction work on Foster Road will resume in mid-May.

117-0520
FIRST QUESTION PERIOD

Council held a first question period during which the mayor answered questions sent to him by e-mail before the meeting.

118-0520
APPROVAL OF MINUTES

IT WAS MOVED by Councillor Cedric Briggs, SECONDED by Councillor Jean-Pierre Pouliot and resolved to approve the English version of the minutes of February 3 and 14, 2020.

Adopted unanimously

119-0520
CORRESPONDENCE

Nothing to discuss.

**120-0520
TOWN PLANNING**

The mayor informed the population that public consultations, such as the one for the revision of the master plan, are postponed.

**121-0520
ADMINISTRATION
APPROVAL OF ACCOUNTS AND TRANSFERS**

IT WAS MOVED by Councillor Jean-Pierre Pouliot, SECONDED by Councillor Loren Allen and resolved to approve the list of accounts and transfers dated May 1, 2020, in the amount of \$178,853.16, and to authorize the director general to settle these accounts.

Adopted unanimously

**122-0520
ADMINISTRATION
COUNCIL OF MAYORS - SUBSTITUTE**

Whereas the Municipality of West Bolton is represented by Mr. Jacques Drolet, Mayor, on the Council of Mayors of the Brome-Missisquoi RCM;

Whereas it is important to name a Council representative in the absence of Mr. Jacques Drolet;

IT WAS MOVED by Councillor Cedric Briggs, SECONDED by Councillor Denis Vaillancourt and resolved that the acting mayor, Mr. Denis Vaillancourt, be appointed as the representative of the Municipality of West Bolton to replace Mr. Jacques Drolet on the Council of Mayors of the Brome-Missisquoi RCM when necessary. Should Mr. Vaillancourt be unavailable, Mr. Robert Chartier will be the second substitute followed by Mr. Gilles Asselin or Mr. Jean-Pierre-Pouliot.

Adopted unanimously

**123-0520
ADMINISTRATION
HUMAN RESOURCES - TRAINEE**

IT WAS MOVED by Councillor Robert Chartier, SECONDED by Councillor Gilles Asselin and resolved:

- to hire as an intern Mr. Antoine Bourbonnais, a Business Administration student specializing in entrepreneurship at Université de Sherbrooke, for a period of 13 weeks, 36 hours/week, starting Monday, May 4, 2020;
- that the director general should supervise for this internship.

Adopted unanimously

**124-0520
ROADWORKS**

**CALL FOR TENDERS 2018-11 - SNOW REMOVAL - RENEWAL
OPTION**

Whereas Excavation R.P. Hume Inc. has informed us of its intention to continue the snow removal contract for the 2020-2021 season;

IT WAS MOVED by Councillor Gilles Asselin, SECONDED by Councillor Loren Allen and resolved :

- to exercise option A provided for in the 2018-11 Call for tenders for snow removal and de-icing of roads in the Municipality of West Bolton for the 2020-2021 season;
- to finance this expense from the general account of the Municipality;
- to authorize the mayor and the director general to sign any document to this effect.

Adopted unanimously

The mayor mentioned that Council is very satisfied with the quality of snow removal during the previous winter.

**125-0520
ENVIRONMENT**

Nothing to discuss.

**126-0520
PUBLIC SECURITY**

The mayor mentioned that two patrol officers have been assigned for West Bolton. Do not hesitate to contact them.

**127-0520
HEALTH AND WELL-BEING**

The mayor highlighted the great work that Jean-Pierre Pouliot has done with the people of ICSUSS. We are in the process of setting up a volunteer centre for the Lac-Brome region by the end of the year.

**128-0520
LEISURE AND CULTURE**

Considering government directives that do not allow the gathering of people, at least until August 31;

IT WAS MOVED by Councillor Gilles Asselin, SECONDED by Councillor Robert Chartier and resolved to cancel Neighbours' Day, which was scheduled for August 8, 2010.

Adopted unanimously

**129-0520
VARIA
TOURIST ACCOMMODATION**

The mayor mentioned that no renting is possible at this time (government order). All those who want to operate a tourist residence must have a duly issued permit. Applications will be

submitted to Council for approval. As of the end of June, those who do not have a permit or at least submitted an application will be subject to the penalties set out in the by-law.

130-0520

SECOND QUESTION PERIOD

Council held a second question period during which those attending the live broadcast could ask questions to its members.

Copies of the agenda were made available electronically to the public prior to the start of the meeting.

131-0520

END OF SITTING

The agenda having been exhausted, IT WAS MOVED by Councillor Jean-Pierre Pouliot, SECONDED by Councillor Gilles Asselin and unanimously resolved to end the sitting at 10:16 a.m.

Jean-François Grandmont, OMA
Director general and Secretary-treasurer

Jacques Drolet
Mayor

Attestation

In accordance with Section 142 of the Municipal Code, the signature of these minutes by the mayor is equivalent to the signature by the mayor of all the resolutions it contains.