

CANADA  
PROVINCE OF QUEBEC  
MUNICIPALITY OF WEST BOLTON

Minutes of the special sitting of the Council of the Municipality of West Bolton held on March 26, 2021, at 11:01 a.m. by videoconference with interactive webcast.

In attendance:

Robert Chartier, Councillor n° 1  
Jean-Pierre Pouliot, Councillor n° 2  
Loren Allen, Councillor n° 3  
Denis Vaillancourt, Councillor n° 4  
Gilles Asselin, Councillor n° 5  
Cedric Briggs, Councillor n° 6  
Those in attendance formed a quorum.  
The sitting was presided over by Jacques Drolet, Mayor.

Also in attendance:

Jean-François Grandmont, Director general and Secretary-treasurer  
Maïke Storks, Deputy Director general and Deputy Secretary-treasurer

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**AGENDA**

1. NOTICE OF MEETING
2. ADOPTION OF THE AGENDA
3. ROADWORKS
  - 3.1. Request for Quote 2021-08 - Grading
  - 3.2. Granular resurfacing - Bailey, Brill, Stukely and Spicer Roads - Engineer - Mandate
4. HEALTH AND WELL-BEING
  - 4.1. PFM Grant Extension Request
  - 4.2. Support for the MADA-PFM process - Service offer - Mandate
5. QUESTION PERIOD
6. END OF SITTING

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**070-0321  
NOTICE OF SITTING**

The director general confirmed that the notice of meeting was sent to all members of Council in accordance with the law.

The meeting was called to order by the mayor at 11:01 a.m.

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**071-0321  
ADOPTION OF THE AGENDA**

IT WAS MOVED by Councillor Gilles Asselin, SECONDED by Councillor Loren Allen and resolved to adopt the agenda presented.

Adopted unanimously

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**072-0321  
ROADS  
REQUEST FOR QUOTE 2021-08 - GRADING**

IT WAS MOVED by Councillor Denis Vaillancourt, SECONDED by Councillor Gilles Asselin and resolved:

- to accept the prices proposed by Nivelage MC inc. as the main grader for the Request for quote 2021-08;
- to accept the price quoted by Excavation R.P. Hume Inc. as a secondary grader under Request for quote 2021-08;
- to finance these expenses estimated at \$38,000 plus taxes from the Municipality's general account (current budget);
- to authorize the director general or the roadworks supervisor to award any contract to this effect, according to the needs of the Municipality;

Adopted unanimously

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**073-0321  
ROADWORKS  
GRANULAR SURFACING - BAILEY, BRILL, STUKELY AND SPICER ROADS -  
ENGINEER - MANDATE**

IT WAS MOVED by Councillor Jean-Pierre Pouliot SECONDED by Councillor Loren Allen and resolved:

- to accept the hourly and lump sum proposal dated February 16, 2021, from Bruno Lortie, engineer, for the preparation of tender documents for the granular resurfacing of Bailey, Brill, Stukely and Spicer roads;
- to finance this expense estimated at \$10,250 plus taxes, from the Municipality's general account(current budget) and any eligible financial assistance;
- to authorize the director general to issue any contract to this effect, according to the needs of the Municipality;

Adopted unanimously

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**074-0321  
HEALTH AND WELL-BEING  
APPLICATION FOR AN EXTENSION OF THE PFM GRANT**

IT WAS MOVED by Councillor Cedric Briggs, SECONDED by Councillor Jean-Pierre Pouliot and resolved to request the *Ministère de la Famille* to postpone the tabling of the Family Policy until March 31, 2022.

Adopted unanimously

**075-0321**  
**HEALTH AND WELL-BEING**  
**SUPPORT FOR THE MADA-PFM PROCESS - SERVICE OFFER - MANDATE**

IT WAS MOVED by Councillor Gilles Asselin, SECONDED by Councillor Robert Chartier and resolved:

- to accept the offer of service from the Niska Cooperative, prepared by Ms. Isabelle Mercieca, to guide the MADA-PFM process. She will act as a resource person assigned to the mandate;
- to finance this expense estimated at \$10,140 plus taxes, from the Municipality's general account (current budget) and any eligible financial assistance;
- to authorize the deputy director general or the director general to sign any documents to this effect.

Adopted unanimously

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**076-0321**  
**QUESTION PERIOD**

Council held a question and answer period during which those in attendance could ask questions to councillors via Zoom.

Copies of the agenda were made available to the public prior to the start of this meeting.

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**077-0321**  
**END OF SITTING**

The agenda having been exhausted, IT WAS MOVED by Councillor Jean Pierre Pouliot, SECONDED by Councillor Loren Allen and unanimously resolved to end the meeting at 11:37 a.m.

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Jean-François Grandmont, OMA  
Director general and Secretary-treasurer

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Jacques Drolet  
Mayor

**Attestation**

The signing of these minutes by the Mayor is equivalent to the signing of all resolutions contained herein, as per Section 142 of the *Municipal Code*.