

CANADA  
PROVINCE OF QUEBEC  
MUNICIPALITY OF WEST BOLTON

Minutes of the special Council sitting of the Municipality of West Bolton, held on June 13, 2022, at 7:30 p.m. at the Town Hall located at 9 Town Hall Road, West Bolton, with interactive webcast.

The following were present:

Margarita Lafontaine, Councillor n° 1  
Loren Allen, Councillor n° 3  
Eddy Whitcher, Councillor n° 4  
Gilles Asselin, Councillor n° 5  
Nancy Lanteigne, Councillor n° 6  
The members present formed a quorum.  
The sitting was presided over by Jean-Pierre Pouliot, Acting mayor.

The following was absent:

Denis Vaillancourt, Mayor

The following was also present:

Jean-François Grandmont, Director general and Clerk-Treasurer

The following attended remotely:

Maike Storks, Deputy Director general and Deputy Clerk-Treasurer

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**AGENDA**

- 1. NOTICE OF MEETING**
- 2. ADOPTION OF THE AGENDA**
- 3. ADMINISTRATION**
  - 3.1. Human Resources – Town Planning Officer and Municipal Inspector - Hiring
  - 3.2. Town Planning Officer and Municipal Inspector - Appointment
- 4. QUESTION PERIOD**
- 5. END OF SITTING**

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**167-0622  
NOTICE OF SITTING**

The Director general confirmed that the notice of meeting was duly sent to all members of Council in accordance with the Law.

The meeting was called to order by the acting mayor at 7:30 p.m.

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**168-0622  
ADOPTION OF THE AGENDA**

IT WAS MOVED BY Gilles Asselin  
SECONDED BY Eddy Whitcher  
AND RESOLVED:

To adopt the agenda presented.

Adopted unanimously

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**169-0622  
ADMINISTRATION  
HUMAN RESOURCES  
TOWN PLANNING OFFICER AND MUNICIPAL INSPECTOR  
- HIRING**

CONSIDERING the vacancy in the position of planning officer and municipal inspector;

CONSIDERING that at the end of the selection process the municipal Council decided on Mr. Jules Varin;

IT WAS MOVED BY Nancy Lanteigne  
SECONDED BY Gilles Asselin  
AND RESOLVED:

THAT the Municipality of West Bolton should hire Mr. Jules Varin, as the head of the planning department and municipal inspector, based on the terms provided for in the employment contract negotiated between the municipality and the latter;

THAT the mayor and the director general be authorized, on behalf of the Municipality of West Bolton, to negotiate and sign any documents to that effect;

THAT Mr. Jules Varin will assume his duties on June 27, 2022.

The Deputy Mayor called for the vote:

In favour: Jean-Pierre Pouliot, Loren Allen, Eddy Whitcher, Gilles Asselin, Nancy Lanteigne

Against: Margarita Lafontaine

IN FAVOUR: 5

AGAINST: 1

Adopted by majority

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**170-0622**  
**ADMINISTRATION**  
**TOWN PLANNING OFFICER AND MUNICIPAL**  
**INSPECTOR - APPOINTMENT**

Whereas a municipal inspector must be formally appointed by resolution in order to be able to apply the by-laws;

IT WAS MOVED BY Eddy Whitcher  
SECONDED BY Loren Allen  
AND RESOLVED:

To appoint Mr. Jules Varin as Municipal Inspector for the Municipality of West Bolton;

That he should specifically be authorized to enforce:

- Planning by-laws;
- By-laws respecting the disposal and treatment of wastewater from isolated residences (Q-2, r. 22);
- The by-law respecting water sampling and its protection (Q-2, r. 35.2);
- The *Act to promote the protection of persons by establishing a framework with regards to dogs and its regulations*;
- By-law RM 460-2015 on nuisance

and any other by-law or agreement for which the municipal inspector is responsible.

The deputy mayor called for a vote:

In favour: Jean-Pierre Pouliot, Loren Allen, Eddy Whitcher, Gilles Asselin, Nancy Lanteigne

Against: Margarita Lafontaine

IN FAVOUR: 5

AGAINST: 1

Adopted by majority

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**171-0622**  
**QUESTION PERIOD**

Council held a question period during which those present could ask questions to its members.

Copies of the agenda were made available to the public prior to the beginning of this sitting.

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**172-0622**  
**END OF SITTING**

With the agenda having been exhausted,

IT WAS MOVED BY Gilles Asselin  
SECONDED BY Margarita Lafontaine  
AND UNANIMOUSLY RESOLVED

To end the sitting at 7:36 p.m.

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Jean-François Grandmont, OMA  
Director General and Clerk-Treasurer

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Jean-Pierre Pouliot  
Acting Mayor

**Attestation**

The signing of these minutes by the mayor is equivalent to the signing by the mayor of all the resolutions it contains as per section 142 of the *Municipal Code*.