

**CANADA
PROVINCE OF QUEBEC
MUNICIPALITY OF WEST BOLTON**

Minutes of the special sitting of the Council of the Municipality of West Bolton, held on May 26, 2023, at 11:30 a.m. at the Town Hall located at 9 Town Hall Road, West Bolton.

The following were present:

Margarita Lafontaine, Councillor no. 1
Marie-Blanche Richer, Councillor no. 2
Loren Allen, Councillor no. 3
Eddy Whitcher, Councillor no. 4
Gilles Asselin, Councillor no. 5
Nancy Lanteigne, Councillor no. 6

The members present formed a quorum, and the sitting was presided over by Denis Vaillancourt, Mayor.

The following were also present:

Maike Storks, Director General and Clerk-Treasurer
Livia Bienvenue, Maike Storks, Assistant Director General and Assistant Clerk-Treasurer

AGENDA

- 1. NOTICE OF SITTING**
- 2. ADOPTION OF THE AGENDA**
- 3. ROADS**
 - 3.1. Local Road Assistance Program - Recovery Component -** Attestation of completion of Rehabilitation Work on Paramount Road
 - 3.2. Local Road Assistance Program - Local Road Network Investment Acceleration Component -** Certification of completion of granular resurfacing work on Bailey, Brill, Stukely and Spicer roads
 - 3.3. Local Road Assistance Program - Local Road Infrastructure Recovery Component -** Certification of the completion of granular resurfacing work on Bailey, Brill, Stukely and Spicer roads
 - 3.4. Rental of a Municipal Vehicle**
- 4. QUESTION PERIOD**
- 5. ADJOURNMENT OF SITTING**

**142-0523
NOTICE OF SITTING**

The Director General confirmed that the notice of sitting had been sent to all members of Council in accordance with the law.

The sitting was called to order by the mayor at 11:33 a.m.

**143-0523
ADOPTION OF THE AGENDA**

IT WAS MOVED BY: Eddy Whitcher
SECONDED BY: Marie-Blanche Richer
AND RESOLVED:

To adopt the agenda presented.

Adopted unanimously

144-0523
ROADS
LOCAL ROAD ASSISTANCE PROGRAM – RECOVERY
COMPONENT – ATTESTATION OF COMPLETION OF
REHABILITATION WORK ON PARAMOUNT ROAD (FILE NO.
FXV29337 BOLTON-OUEST (M, 46065), GDM20220422-03)

WHEREAS the Municipality of West Bolton has taken note of the terms and conditions of application of the recovery component of the Local Road Assistance Program (VLAP);

WHEREAS the work is not eligible for financial assistance from the *Ministère de la Sécurité publique*;

WHEREAS the Municipality of West Bolton certifies that the work has been carried out and sends the following supporting documents to the *Ministère des Transports*:

- the accountability form available on the Department's website;
- invoices, progress statements and any other document attesting to the amounts spent (direct and incidental costs);
- a municipal resolution attesting to the completion of the work;
- a notice of compliance or a provisional acceptance certificate issued by a professional engineer, except for mechanized patching or granular resurfacing work;

WHEREAS other sources of funding for the work, if any, have been declared;

FOR THESE REASONS,

IT WAS MOVED BY: Gilles Asselin
SECONDED BY: Loren Allen
AND RESOLVED

THAT Council authorizes the presentation of accounting statements of eligible work in accordance with the terms and conditions in force, recognizing that, in the event of non-compliance, the financial assistance will be terminated, and certifies that the mayor and the Director General are duly authorized to sign any document or agreement to that effect with the *Ministère des Transports*.

Adopted unanimously

145-0523
ROADS
LOCAL ROAD ASSISTANCE PROGRAM - LOCAL ROAD
NETWORK INVESTMENT ACCELERATION COMPONENT -
CERTIFICATION OF COMPLETION OF GRANULAR
RESURFACING WORK ON BAILEY, BRILL, STUKELY AND
SPICER ROADS
(FILE NO. AIRRL- 2020- 754)

WHEREAS the Municipality of West Bolton is aware of and undertakes to comply with the terms and conditions of application of the Recovery and Acceleration components of the Local Road Assistance Program (VLAP);

WHEREAS only work completed after the date indicated on the letter of announcement is eligible for financial assistance;

WHEREAS the work was carried out from August 9, 2021, to November 30, 2022;

WHEREAS the Municipality of West Bolton is sending the following supporting documents to the *Ministère*:

- the accountability form available on the Department's website;
- invoices, progress statements and any other document attesting to the amounts spent (direct costs and incidental costs);

- this municipal resolution approved by Council attesting to the completion of the work;
- a notice of compliance, a provisional or final acceptance certificate issued by an engineer, except for crack sealing, mechanized patching and granular resurfacing work.

FOR THESE REASONS,

IT WAS MOVED BY: Loren Allen
 SECONDED BY: Margarita Lafontaine
 AND RESOLVED

THAT Council authorizes the presentation of the accounting of the eligible work as per the terms and conditions of application in force and recognizes that in the event of non-compliance, the financial assistance will be terminated.

Adopted unanimously

146-0523
ROADS
LOCAL ROAD ASSISTANCE PROGRAM - LOCAL ROAD
INFRASTRUCTURE RECOVERY COMPONENT -
CERTIFICATION OF THE COMPLETION OF GRANULAR
RESURFACING WORK ON BAILEY, BRILL, STUKELY AND
SPICER ROADS
(FILE No. RIRL-2017-659B)

WHEREAS the Municipality of West Bolton is aware of and undertakes to comply with the terms and conditions of application of the Recovery and Acceleration components of the Local Road Assistance Program (VLAP);

WHEREAS only work completed after the date indicated on the letter of announcement is eligible for financial assistance;

WHEREAS the work was carried out from August 9, 2021, to November 30, 2022;

WHEREAS the Municipality of West Bolton is sending the following supporting documents to the Ministère:

- the accountability form available on the Department's website;
- invoices, progress statements and any other document attesting to the amounts spent (direct and incidental costs);
- this municipal resolution approved by Council attesting to the completion of the work;
- a notice of compliance, a certificate of provisional or final acceptance of the work issued by a professional engineer, except for crack sealing, mechanized patching and granular refilling;

FOR THESE REASONS,

IT WAS MOVED BY: Marie-Blanche Richer
 SECONDED BY: Nancy Lanteigne
 AND RESOLVED

THAT council authorizes the presentation of the accounting of eligible work as per the terms and conditions of application in force and recognizes that in the event of non-compliance, the financial assistance will be terminated.

Adopted unanimously

147-0523
ROADS
RENTAL OF A MUNICIPAL VEHICLE

WHEREAS the head of roads and infrastructure will be hired at the next sitting of Council, on Monday, June 5;

WHEREAS the head of roads and infrastructure requires the use of a vehicle;

CONSIDERING THAT delivery times for new vehicles are currently very long;

WHEREAS three calls for tenders for the temporary rental of a municipal vehicle were solicited from various organizations and businesses;

WHEREAS the Fédération québécoise des municipalités (FQM) has entered into agreements with various suppliers in order to meet the needs of municipalities and to take advantage of various bundled tenders and benefit from better rates;

WHEREAS the best rate obtained for a rental period of six (6) months was proposed by Location Sauvageau inc., with whom an agreement has been entered into with the FQM;

IT WAS MOVED BY: Eddy Whitcher
SECONDED BY: Margarita Lafontaine
AND RESOLVED

THAT the Municipality of West Bolton accepts the bid of Location Sauvageau inc. for the six-month temporary lease of a municipal vehicle at a monthly rate of \$1,623.00 before taxes;

THAT the mayor, the Director General or the Assistant Director General is authorized to sign any document or give any directives to that effect.

Adopted unanimously

**148-0523
QUESTION PERIOD**

Council held a second question period during which those attending the live broadcast could ask questions to its members.

Copies of the agenda were made available to the public electronically prior to the start of the sitting.

**149-0523
ADJOURNMENT**

The agenda having been exhausted.

IT WAS MOVED BY: Nancy Lanteigne
SECONDED BY: Marie-Blanche Richer
AND RESOLVED, unanimously:

That the sitting should be adjourned at 11:58 a.m.

Maike Storks
Director General and Clerk-Treasurer

Denis Vaillancourt
Mayor

Attestation

The signing of these minutes by the mayor is equivalent to the signature by the mayor of all the resolutions contained therein as per section 142 of the Municipal Code.