



No de résolution
ou annotation

**CANADA
PROVINCE OF QUEBEC
MUNICIPALITY OF WEST BOLTON**

Minutes of the Regular Council Sitting of the Municipality of West Bolton, held on Monday, February 19, 2024, at 7:30 p.m. at the Town Hall located at 9 Town Hall Road, West Bolton, with interactive webcast.

The following were present:

Margarita Lafontaine, Councillor n° 1
Marie-Blanche Richer, Councillor n° 2
Loren Allen, Councillor n° 3
Eddy Whitcher, Councillor n° 4
Gilles Asselin, Councillor n° 5
Nancy Lanteigne, Councillor n° 6

The members present formed a quorum, and the sitting was presided over by Denis Vaillancourt, Mayor.

The following were also present:

Maike Storcks, Director General and Clerk-Treasurer
Jules Varin, Head of Town Planning and Municipal Inspector

Jules Varin left the sitting after item 6.3

AGENDA

- 1. CALL TO ORDER**
- 2. ADOPTION OF THE AGENDA**
- 3. FIRST QUESTION PERIOD**
- 4. APPROVAL OF MINUTES**
- 5. CORRESPONDENCE**
- 6. TOWN PLANNING**
 - 6.1. Report of the Head of Town Planning and Municipal Inspector
 - 6.2. Tabling of Town Planning Documents
 - 6.3. Request for Minor Exemption #2401-001 – 12 Paige Road
- 7. ADMINISTRATION**
 - 7.1. Approval of Accounts and Transfers
 - 7.2. Report of Authorized Expenditures
 - 7.3. Property Assessment Roll – Support for the Mayor's Letter
 - 7.4. New Town Hall Project – Announcement of the March 30, 2024 Information Session
- 8. ROADS AND INFRASTRUCTURE**
 - 8.1. Agreement with the Municipality of Saint-Étienne-de-Bolton regarding the maintenance of the adjoining section of Summit Road
- 9. ENVIRONMENT**
 - 9.1. Modernization of Curbside Recycling – Notice of Intent to Éco Entreprise Québec Regarding the Collection and Transportation of Recyclable Materials for the Territory of the Municipality of West Bolton for 2025
 - 9.2. Waste Collection – Renewal Option
- 10. PUBLIC SECURITY**
- 11. HEALTH & WELLNESS**
- 12. LEISURE & CULTURE**
- 13. VARIA**
- 14. SECOND QUESTION PERIOD**
- 15. ADJOURNMENT**

1.

CALL TO ORDER

With the members participating at the start of the sitting forming a quorum, the sitting was called to order by the mayor at 7:30 p.m.



The mayor made some opening remarks.

017-0224

2.

ADOPTION OF THE AGENDA

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IT WAS MOVED BY: Margarita Lafontaine
SECONDED BY: Loren Allen
AND RESOLVED:

TO ADOPT the agenda by withdrawing the item:

7.4 New Town Hall Project – Announcement of the March 30, 2024
Information Session.

ADOPTED UNANIMOUSLY

3.

FIRST QUESTION PERIOD

Council held a first question period.

018-0224

4.

APPROVAL OF MINUTES

IT WAS MOVED BY: Marie-Blanche Richer
SECONDED BY: Eddy Whitcher
AND RESOLVED:

TO APPROVE the English and French versions of the minutes of January 22,
2024.

ADOPTED UNANIMOUSLY

5.

CORRESPONDENCE

A copy of the correspondence received was forwarded to members of
Council.

6.1

TOWN PLANNING

REPORT OF THE HEAD OF TOWN PLANNING AND MUNICIPAL INSPECTOR

The Head of Town Planning and Municipal Inspector presented his report
for the month of January 2024.

January 2024
Number of permits issued: 2
Value of work: \$80,000



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6.2
TOWN PLANNING
TABLING OF TOWN PLANNING DOCUMENTS

The Head of Town Planning and Municipal Inspector filed the following documents:

- Municipal Inspector's Report for January 2024;
- The list of active permits and certificates in the territory as of February 19, 2024;

019-0224

6.3

TOWN PLANNING
REQUEST MINOR EXEMPTION #2401-001 – 12 PAIGE ROAD

The Head of Town Planning and Municipal Inspector presented the request:

Nature and effects of the request:

The request for a minor exemption is to be able to reduce the front setback to within 25 metres of the street, i.e. 21.51 metres, and the rear setback to 16.43 metres.

Identification of the site concerned:

The site to which this application relates is located on lot 5 192 9905 of the cadastre of Québec (registration number 8908-66-4148) located at 12 Paige Road in West Bolton in zone RES-1.

The floor was given to anyone who wanted to be heard.

WHEREAS the Planning Advisory Committee recommended in its resolution no. 0124-002 to grant the minor exemption on lot 5 192 905;

WHEREAS the proposed location complies with the provisions of *By-law No. 268 Respecting Minor Exemptions* ;

WHEREAS the proposed site would not be detrimental to the natural environments of the area as demonstrated in the environmental characterization provided by the applicant;

IT WAS MOVED BY: Gilles Asselin
SECONDED BY: Loren Allen
AND RESOLVED:

TO GRANT Minor Exemption No. 2401-001 for the reduction of the front setback from 25 m to 21.51 m and the rear setback from 25 m to 16.43 m.

ADOPTED UNANIMOUSLY



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7.1

**ADMINISTRATION
APPROVAL OF ACCOUNTS AND TRANSFERS**

IT WAS MOVED BY: Gilles Asselin
SECONDED BY: Eddy Whitcher
AND RESOLVED:

TO APPROVE the list of accounts and transfers as of February 16, 2024, in the amount of \$342,156.15 and authorize the Director General to settle the accounts.

ADOPTED UNANIMOUSLY

7.2

**ADMINISTRATION
REPORT OF AUTHORIZED EXPENDITURES**

The Director General tabled the report of authorized expenditures.

021-0224

7.3

**ADMINISTRATION
PROPERTY ASSESSMENT ROLL – SUPPORT FOR THE MAYOR'S LETTER**

WHEREAS several citizens have brought to the attention of the Municipal Council their concerns regarding the property assessment roll in effect for the years 2024, 2025 and 2026;

WHEREAS the Municipal Council wishes to convey these concerns to the levels of government concerned;

IT WAS MOVED BY: Eddy Whitcher
SECONDED BY: Nancy Lanteigne
AND RESOLVED:

TO SUPPORT the mayor's letter to the Minister of Municipal Affairs and Housing, Ms. Andrée Laforest, regarding the property assessment roll in effect in West Bolton;

TO SEND a copy of this resolution to the Minister of Municipal Affairs, Ms. Andrée Laforest, the MNA for Brome-Missisquoi, Ms. Isabelle Charest, and the Warden of the RCM Brome-Missisquoi, Mr. Patrick Melchior;

TO PUBLISH the Mayor's letter in a future newsletter.

ADOPTED UNANIMOUSLY

022-0224

8.1

**ROADS AND INFRASTRUCTURE
AGREEMENT WITH THE MUNICIPALITY OF SAINT-ÉTIENNE-DE-BOLTON
REGARDING THE MAINTENANCE OF THE ADJOINING SECTION OF
SUMMIT ROAD**

WHEREAS a one-kilometre section of Summit Road is abutting between West Bolton and Saint-Étienne-de-Bolton;

IT WAS MOVED BY: LOREN ALLEN
SECONDED BY: Marie-Blanche Richer



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AND RESOLVED:

TO PROPOSE a new agreement with the Municipality of Saint-Étienne-de-Bolton regarding the conditions for maintaining the one-kilometre-long section of road adjoining Summit Road for 2024;

TO AUTHORIZE the mayor and the Director General to negotiate and sign any document to that effect for and on behalf of the Municipality of West Bolton.

ADOPTED UNANIMOUSLY

023-0224

9.1

ENVIRONMENT

**MODERNIZATION OF CURBSIDE RECYCLING – NOTICE OF INTENT TO ÉCO
ENTREPRISE QUÉBEC REGARDING THE COLLECTION AND
TRANSPORTATION OF RECYCLABLE MATERIALS FOR THE TERRITORY OF
THE MUNICIPALITY OF WEST BOLTON FOR 2025**

CONSIDERING the receipt of correspondence from Éco Entreprises Québec ("ÉEQ") by the Brome-Missisquoi RCM on January 23, 2024, and the publication of a decree on January 10, 2024, by the Government of Quebec;

WHEREAS the decree allows the municipal sector to honour, extend or renew beyond December 31, 2024, contracts in progress for the collection and transportation of recyclable materials, in order to comply with good practices in terms of launching public calls for tenders and thus collectively minimize the risks of service disruption and cost increases;

WHEREAS, in order to take advantage of this deadline, ÉEQ is asking the municipal sector to decide on its intention to exercise the option of extending its collection and transportation contracts for recyclable materials beyond December 31, 2024, so that the eligible costs related to collection and transportation services can be offset by ÉEQ as of January 1, 2025;

WHEREAS municipalities will have to reach a financial agreement with ÉEQ before March 14, 2024, in order to set out the applicable financial terms and conditions for the year 2025;

WHEREAS the Brome-Missisquoi RCM does not currently have any jurisdiction over recyclable materials and therefore the financial agreement with ÉEQ will have to be signed by the municipality of West Bolton;

WHEREAS that the regime for the modernisation of curbside recycling will enter into force on January 1, 2025;

IT WAS MOVED BY Gilles Asselin
SECONDED BY Marie-Blanche Richer
AND RESOLVED:

TO INDICATE to ÉEQ that the Municipality of West Bolton

- currently has jurisdiction over the collection, transportation and processing of residual materials;
- is under contract with the private company *Les Entreprises R. Cherrier inc.* for the collection and transportation of recyclable materials until December 31, 2024;
- intends to exercise its option for an additional year for 2025;
- wishes to reach a financial agreement with ÉEQ before March 14, 2024, so that all eligible expenses related to recyclable materials can be reimbursed as of January 1, 2025;
- authorizes the Brome-Missisquoi RCM to transmit on its behalf any document or data related to the modernization of curbside



recycling and to begin preliminary discussions with ÉEQ regarding the framework agreement.

ADOPTED UNANIMOUSLY

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024-0224

9.2

ENVIRONMENT

WASTE COLLECTION – RENEWAL OPTION

CONSIDERING the Order respecting the postponement of the December 31 date provided for in sections 17 and 18 of the An Act to Amend Mainly the Environment Quality Act with Respect to Deposits and Selective Collection for contracts concerning, in whole or in part, the collection and transportation of certain residual materials;

WHEREAS the municipality confirms to Éco Entreprise Québec (ÉEQ) and the Brome-Missisquoi RCM that it is extending its contract for the collection and transportation of recyclable materials to 2025;

IT WAS MOVED BY Nancy Lanteigne
SECONDED BY Eddy Whitcher
AND RESOLVED:

TO EXERCISE the renewal option for 2025 provided for in call for tenders number 2023-11 concerning the collection and transportation of residual materials, conditional on the municipality reaching a financial agreement with Éco Entreprise Québec (ÉEQ);

TO AUTHORIZE the mayor and the Director General to issue any directives and sign any documents to that effect;

TO FINANCE these expenses, estimated at \$187,133.83, plus taxes and adjustments, from the Municipality's general account (2025 budget).

ADOPTED UNANIMOUSLY

10
PUBLIC SECURITY

Nothing to discuss.



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**11.
HEALTH & WELLNESS**

Nothing to discuss.

**12.
LEISURE & CULTURE**

Nothing to discuss.

**13.
VARIA**

Nothing to discuss.

**14.
SECOND QUESTION PERIOD**

Council held a second question period, during which those attending the live broadcast could ask questions to its members.

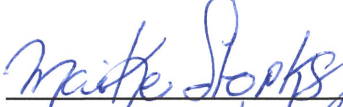
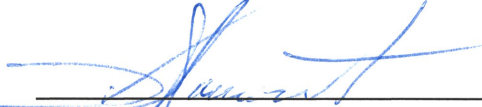
Copies of the agenda were made available to the public prior to the start of the sitting.

**025-0224
15.
ADJOURNMENT**

The agenda having been exhausted,

IT WAS MOVED BY: Loren Allen
SECONDED BY: Marie-Blanche Richer
AND UNANIMOUSLY RESOLVED

TO ADJOURN the sitting at 8:45 p.m.

	
Maïke Storks Director General and Clerk-Treasurer	Denis Vaillancourt Mayor

*by délégué/te
Director General
and
Clerk-Treasurer*

ATTESTATION

The signing of these minutes by the mayor is equivalent to the signing by the mayor of all the resolutions contained herein as per section 142 of the Municipal Code.



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