

**CANADA
PROVINCE OF QUEBEC
MUNICIPALITY OF WEST BOLTON**

A regular Council meeting of the Municipality of West Bolton, held on Monday, December 9, 2024, at 7:30 p.m. at the Town Hall located at 9 Town Hall Road, West Bolton, with interactive webcast.

THE FOLLOWING WERE PRESENT:

Margarita Lafontaine, Councillor No. 1
Marie-Blanche Richer, Councillor No. 2
Loren Allen, Councillor No. 3
Eddy Whitcher, Councillor No. 4
Gilles Asselin, Councillor No. 5
Nancy Lanteigne, Councillor No. 6

The councillors present formed a quorum, and the meeting was presided over by Mr. Denis Vaillancourt, Mayor. The Director General and Clerk-Treasurer, Mrs. Léa Laplante, was also present, in accordance with the provisions of the Municipal Code of Quebec.

Four (4) other individuals are present during the session.

AGENDA

- 1. CALL TO ORDER**
- 2. ADOPTION OF THE AGENDA**
- 3. FIRST QUESTION PERIOD**
- 4. APPROVAL OF MINUTES**
- 5. CORRESPONDENCE**
 - 5.1** Minister of Municipal Affairs – New QST Allocation Formula – \$51,961.00
 - 5.2** Quebec Lung Association – Provincial Radon Awareness Campaign
- 6. TOWN PLANNING**
 - 6.1.** Report of the Municipal Building and Environment Officer
 - 6.2.** CPTAQ – Recommendation for 447695
- 7. ADMINISTRATION**
 - 7.1.** Approval of Accounts and Transfers
 - 7.2.** Adoption of By-law 468-2024 Amending the By-law Respecting Contract Management
 - 7.3.** Adoption of By-law 464-2024 Respecting the Control and Responsible Care of Domestic Animals
 - 7.4.** Adoption of By-law 469-2024 Establishing Working Capital, Repealing and Replacing By-Law 396-2023
 - 7.5.** Adoption of the Standardized Fire Prevention By-law No. 465-2024, Repealing By-law 312 and Any Other By-law Concerning Fire Prevention
 - 7.6.** Adoption of By-law 466-2024 Respecting the Internal Governance of Council Meetings
 - 7.7.** Cain Lamarre Mandate – Application for Judicial Review File 455-17-001629-245
 - 7.8.** Changing Financial Institutions - Desjardins
 - a) Banking
 - b) Financial Component
 - 7.9.** Request for Review of the MELCCFP's Guidelines for the Reclamation of Contaminated Soil – Municipality of Ogden - Support
 - 7.10.** Les Laurentides RCM – Support for Local Municipalities: Contestation of PG Solutions' 2025 Notice of Increase
 - 7.11.** Declaration of Pecuniary Interests of Councillors
 - 7.12.** Renewal of the FQM Membership – 2025
 - 7.13.** FQM Training – Essential for Elected Officials
 - 7.14.** Adoption of the Municipal Calendar for the year 2025 - Waste Collections and Statutory Holidays (closure of the Town Hall)
 - 7.15.** Adoption of the 2024-2025 Holiday Schedule

- 7.16. Mandate to the Accounting Firm Raymond Chabot for
Accountability – TECH and PRABAM
- 8. ROADS AND INFRASTRUCTURE
 - 9. ENVIRONMENT
 - 10. PUBLIC SECURITY
 - 11. HEALTH AND WELL-BEING
 - 12. LEISURE AND CULTURE
 - 13. VARIA
 - 14. SECOND QUESTION PERIOD
 - 15. ADJOURNMENT

1.
CALL TO ORDER

With the members participating at the start of the meeting forming a quorum, the meeting was called to order by the mayor at 7:39 p.m.

2. ADOPTION OF THE AGENDA
RESOLUTION NUMBER: 2024-12-495

IT WAS MOVED BY: Marie-Blanche Richer
SECONDED BY: Nancy Lanteigne
AND RESOLVED UNANIMOUSLY

TO ADOPT the agenda by **modifying** the following items:

6.2. CPTAQ – Recommendation for 447695 **to:** CPTAQ – Application for Use for a Purpose Other Than Agriculture – Lot 5 456 477 of the Cadastre of Québec

7.9. Request for Review of the MELCCFP's Guidelines for Contaminated Soil Reclamation – Municipality of Ogden – Support **to:** Request for Review of the MELCCFP's Guidelines for Contaminated Soil Reclamation – Municipality of **Sainte-Hélène-de-Bagot**

Add the following point to 13. Varia:

13.1 Endorsement of work carried out under the PRABAM program

ADOPTED

3.
FIRST QUESTION PERIOD

Council held a first question period.

4.
RESOLUTION NUMBER: 2024-12-496
APPROVAL OF THE MINUTES FOR THE MONTH OF NOVEMBER 2024

IT WAS MOVED BY: Gilles Asselin
SECONDED BY: Eddy Whitcher
AND RESOLVED UNANIMOUSLY

To APPROVE the French and English versions of the minutes of the regular meeting of November 11, 2024.

ADOPTED

5.
CORRESPONDENCE

- 5.1. Minister of Municipal Affairs – New QST Allocation Formula – \$51,961.00
- 5.2. Quebec Lung Association – Provincial Radon Awareness Campaign

6. TOWN PLANNING
6.1
TOWN PLANNING
REPORT OF THE MUNICIPAL BUILDING AND ENVIRONMENT OFFICER

The Director General and Clerk-Treasurer tabled the activity report of the Building and Environment department for the month.

**SUMMARY OF PERMITS AND
CERTIFICATES
NOVEMBER 7 to DECEMBER 6, 2024**

TYPE OF PERMIT	NUMBER OF PERMITS	VALUE OF WORK	COST OF PERMITS
Extension	0		
Pending permits	13		
Rejected	2		
Backfill / Lead Time	1	\$1,000.00	
Renovation	2	\$130,000.00	\$ 100.00
TOTAL	3	\$131,000.00	\$ 100.00

2 site visits
0 permits sent to the MRC

6.2. TOWN PLANNING
RESOLUTION NUMBER: 2024-12-497
CPTAQ – APPLICATION FOR USE FOR A PURPOSE OTHER THAN
AGRICULTURE – LOT 5 456 477 OF THE CADASTRE OF QUEBEC

WHEREAS the application submitted to the *Commission de protection du territoire agricole du Québec* (CPTAQ) does not violate municipal by-laws in force and does not have a negative impact on agriculture, in accordance with the criteria set out in section 62 of the *Act respecting the protection of agricultural land and agricultural activities* (R.S.Q., c. P-41.1);

IT WAS MOVED BY: Eddy Witcher
SECONDED BY: Loren Allen
AND RESOLVED UNANIMOUSLY

THAT Council certifies to the CPTAQ that the application for use of lot 5 456 477 of the cadastre of Quebec for a purpose other than agriculture complies with applicable municipal by-laws and does not violate the principles of the protection of agricultural land.

ADOPTED

7. ADMINISTRATION

**7.1 ADMINISTRATION
RESOLUTION NUMBER: 2024-12-498
ACCOUNTS PAID AND PAYABLE**

IT WAS MOVED BY: Gilles Asselin
SECONDED BY: Margarita Lafontaine
AND RESOLVED UNANIMOUSLY

TO APPROVE the list of accounts and transfers as of December 9, 2024, in the amount of \$169,137.81.

THAT COUNCIL AUTHORIZES the Director General and Clerk-Treasurer to settle these accounts.

ADOPTED

**7.2 ADMINISTRATION
RESOLUTION NUMBER: 2024-12-499
ADOPTION OF BY-LAW NUMBER 468-2024 RESPECTING CONTRACT
MANAGEMENT, AMENDING BY-LAW NUMBER 379-2021**

WHEREAS a notice of motion was given by Councillor Gilles Asselin for the adoption of By-law 468-2024 Respecting Contract Management, Amending by-law number 379-2021.

WHEREAS the draft by-law was tabled on November 11, 2024;

IT WAS MOVED BY: Gilles Asselin
SECONDED BY: Eddy Whitcher
AND RESOLVED UNANIMOUSLY

TO ADOPT By-law 468-2024 Respecting Contract Management, Amending By-law Number 379-2021 as requested by the Government of Quebec

ADOPTED

**7.3 ADMINISTRATION
RESOLUTION NUMBER: 2024-12-500
ADOPTION OF BY-LAW 464-2024 RESPECTING THE CONTROL AND
RESPONSIBLE CARE OF DOMESTIC ANIMALS AND REPEALING BY-LAW 286
OF MARCH 4, 1996**

WHEREAS a notice of motion was given by Councillor Loren Allen for the adoption of By-law 464-2024 Respecting the Control and Responsible Care of Domestic Animals and Repealing By-law 286 of March 4, 1996.

WHEREAS the draft by-law was tabled on November 11, 2024;

IT WAS MOVED BY: Loren Allen
SECONDED BY: Marie-Blanche Richer
AND RESOLVED UNANIMOUSLY

TO ADOPT By-law 464-2024 Respecting the Control and Responsible Care of Domestic Animals and Repealing By-law 286 of March 4, 1996.

ADOPTED

7.4 ADMINISTRATION
RESOLUTION NUMBER: 2024-12-501
ADOPTION OF BY-LAW 469-2024 ESTABLISHING WORKING CAPITAL,
REPEALING AND REPLACING BY-LAW 396-2023

WHEREAS a notice of motion was given by Councillor Margarita Lafontaine, for the adoption of by-law 469-2024 Repealing and Replacing By-Law 396-2023 Establishing Working Capital.

WHEREAS the draft by-law was tabled on November 11, 2024;

IT WAS MOVED BY: Margarita Lafontaine
SECONDED BY: Gilles Asselin
AND RESOLVED UNANIMOUSLY

TO ADOPT By-law 469-2024, increasing working capital by \$50,000 for a total amount of \$150,000, and repealing by-law 396-2023.

ADOPTED

7.5 ADMINISTRATION
RESOLUTION NUMBER: 2024-12-502
ADOPTION OF THE STANDARDIZED FIRE PREVENTION BY-LAW NUMBER
465-2024, REPEALING BY-LAW 312 AND ANY OTHER BY-LAW
CONCERNING FIRE PREVENTION

WHEREAS a notice of motion was given by Councillor Eddy Whitcher, for the adoption of By-law 465-2024 Respecting Fire Prevention and Repealing By-law 312 and Any Other By-law Respecting Fire Prevention.

WHEREAS the draft by-law was tabled on November 11, 2024;

IT WAS MOVED BY: Nancy Lanteigne
SECONDED BY: Eddy Whitcher
AND RESOLVED UNANIMOUSLY

TO ADOPT By-law 465-2024 Respecting Fire Prevention and Repealing By-law 312 and Any Other By-law Respecting Fire Prevention.

ADOPTED

7.6 ADMINISTRATION
RESOLUTION NUMBER: 2024-12-503
ADOPTION OF BY-LAW NUMBER 466-2024 RESPECTING
THE INTERNAL GOVERNANCE OF COUNCIL MEETINGS
OF THE MUNICIPALITY OF WEST BOLTON

WHEREAS a notice of motion was given by Councillor Marie-Blanche Richer, for the adoption of By-law 466-2024 Respecting the Internal Governance of Council Meetings of the Municipality of West Bolton.

WHEREAS the draft by-law was tabled on November 11, 2024;

IT WAS MOVED BY: Marie-Blanche Richer
SECONDED BY: Loren Allen
AND RESOLVED UNANIMOUSLY

TO ADOPT By-law 466-2024 Respecting the Internal Governance of Council Meetings of the Municipality of West Bolton.

ADOPTED

7.7 ADMINISTRATION

**RESOLUTION NUMBER: 2024-12-504
CAIN LAMARRE MANDATE – APPLICATION FOR JUDICIAL REVIEW, FILE
455-17-001629-245**

WHEREAS the Municipality has been served with an application for judicial review concerning file 455-17-001629-245;

IT WAS MOVED BY: Gilles Asselin
SECONDED BY: Marie-Blanche Richer
AND RESOLVED UNANIMOUSLY

TO MANDATE the firm Cain Lamarre to represent the Municipality of West Bolton in the application for judicial review concerning file 455-17-001629-245

ADOPTED

7.8 ADMINISTRATION

**RESOLUTION NUMBER: 2024-12-505
CHANGE OF FINANCIAL INSTITUTION – DESJARDINS
AND GRADUAL TRANSFER OF FINANCIAL OPERATIONS
a) BANKING COMPONENT**

WHEREAS the Municipality of West Bolton has received a service offer from Caisse Desjardins du Lac-Memphrémagog for the management of its financial operations;

WHEREAS the service offer includes advantageous conditions for the Municipality for bank account management, treasury services, investment and financing;

WHEREAS Caisse Desjardins du Lac-Memphrémagog offers the opening of bank accounts, subscription to various banking services and issuance of business cards, while offering advantageous conditions adapted to the needs of the Municipality;

WHEREAS the Municipal Council has studied the offer of banking services and considers that it meets the needs of the Municipality;

WHEREAS the Municipal Council has taken note of the conditions associated with opening bank accounts, joining AccèsD Affaires, and applying for business cards and lines of credit, and considers that these services are necessary for the proper functioning of the municipality's financial operations;

WHEREAS the Municipal Council wishes to gradually transfer its financial operations to the Caisse Desjardins du Lac-Memphrémagog, in accordance with the terms and conditions set out in the service offer received, in order to ensure continuity of services and optimize the management of municipal finances;

IT WAS MOVED BY: Gilles Asselin
SECONDED BY: Marie-Blanche Richer
AND RESOLVED UNANIMOUSLY

TO APPROVE the opening of bank accounts and the designation of signing authorities as follows:

- The Municipality of West Bolton requests the Caisse Desjardins du Lac-Memphrémagog to open two (2) bank accounts.
- The signing authorities for these accounts are:

- Mr. Denis Vaillancourt, Mayor, and in his absence, Deputy Mayor Eddy Whitcher;
- Mrs. Léa Laplante, Director General and Clerk-Treasurer, and in her absence, Caroline Chrétien, Administrative Assistant.
- Signing authority must be exercised with the signature of two (2) of the above, with the signature of the mayor or, in his absence, the deputy mayor, always required.

TO AUTHORIZE the contact on file:

- Pascal Lemelin, Accounting Manager, has been designated as the contact person for the Caisse Desjardins du Lac-Memphrémagog to ensure the proper operational management of banking services.

TO AUTHORIZE ACCÈSD AFFAIRES:

- The Municipality of West Bolton has signed up to the AccèsD Affaires online service and designates Léa Laplante and Pascal Lemelin as account managers.

TO AUTHORIZE Visa Desjardins Business Cards:

- The Municipality of West Bolton is requesting the issuance of business cards from Visa Desjardins for the following persons:
 - Léa Laplante with an authorized limit of \$5000;
- A Procurement card in the name of VOIRIE with an authorized limit of \$1000.

TO AUTHORIZE the management of Business cards via AccèsD Affaires:

- The Municipality of West Bolton wishes to join the Business Card Management Service via the AccèsD Affaires platform and appoints Léa Laplante and Pascal Lemelin as authorized account managers.

TO AUTHORIZE the Accounts Collections Service (SPC):

- The following persons are authorized to communicate and/or receive information concerning the accounts collection service: Mrs. Léa Laplante and Mr. Pascal Lemelin.

TO AUTHORIZE debit cards:

- The Municipality of West requests the issuance of a debit card to make deposits at the ATM, in the name of Mrs. Léa Laplante.

ADOPTED

**7.8 ADMINISTRATION
RESOLUTION NUMBER: 2024-12-506
CHANGING FINANCIAL INSTITUTIONS - DESJARDINS
AND GRADUAL TRANSFER OF FINANCIAL OPERATIONS
b) FINANCIAL COMPONENT**

WHEREAS the Municipality of West Bolton requires an operating line of credit to ensure the effective management of its finances and to meet current cash flow needs;

WHEREAS the Caisse Desjardins du Lac-Memphrémagog has proposed the issuance of an operating line of credit for the municipality;

WHEREAS the Municipal Council has evaluated this proposal and considers that it is necessary to optimize the financial management of the municipality and guarantee financial flexibility;

IT WAS MOVED BY: Eddy Whitcher
SECONDED BY: Margarita Lafontaine
AND RESOLVED UNANIMOUSLY

TO AUTHORIZE the application for an operating line of credit:

- The municipality of West Bolton is requesting the Caisse Desjardins du Lac-Memphrémagog to issue an operating line of credit in the amount of \$500,000.00.

TO AUTHORIZE the mandate to sign the financing contract:

- The mayor, Mr. Denis Vaillancourt, and the Director General and Clerk-Treasurer, Mrs. Léa Laplante, are mandated to sign all documents necessary for the implementation of the operating line of credit.

ADOPTED

**7.9 ADMINISTRATION
RESOLUTION NUMBER: 2024-12-507
REQUEST FOR REVIEW OF THE MELCCFP'S GUIDELINES FOR
CONTAMINATED SOIL REHABILITATION – MUNICIPALITY OF
SAINTE-HÉLÈNE-DE-BAGOT - SUPPORT**

CONSIDERING Resolution 316-11-2024 of the Municipality of Sainte-Hélène-de-Bagot;

WHEREAS under the Guidelines for Contaminated Soil Rehabilitation of the *Ministère de l'Environnement, de la Lutte contre les changements climatiques, de la Faune et des Parcs* (MELCCFP) published in December 2023, there has been a clarification on the management options for soils with natural metal and metalloid contents exceeding the applicable criteria;

WHEREAS the Guidelines for Contaminated Soil Rehabilitation replace the guidelines of the Intervention Guide - Soil Protection and Rehabilitation of Contaminated Land and that an update of the guide that takes into account the new guidelines for contaminated soil rehabilitation is expected at a later date;

WHEREAS section 4.1 of the Guidelines for Contaminated Soil Rehabilitation specifies that Tables 2, 3 and 4 apply to both anthropogenic contamination and a natural concentration of a metal or metalloid in the soil, and thus soils with a natural background content in ranges A-B or BC could be reclaimed on or off the original land, as well as soils of an anthropogenic nature, so that development will only be possible if it is the original land;

WHEREAS regardless of whether based on the MELCCFP's criteria the concentrations are of natural or anthropogenic origin, the Ministry considers that the soils must now be managed as contaminated soils, despite all the contradictions that this implies for municipalities that must assume exorbitant costs to dispose of these soils of natural origin, deemed to be contaminated, to sites authorized by the Ministry;

WHEREAS this directive leads to the emission of large quantities of greenhouse gases through the unnecessary transportation of natural soils, since the authorised sites are limited in number and are often remote;

WHEREAS the tax burden on municipalities continues to grow;

WHEREAS local municipalities are subject to the decisions of the MELCCFP;

WHEREAS the criteria set out in the MELCCFP's Guidelines for Contaminated Soil Rehabilitation are not reasonable and do not take into account materials that are naturally found in the soils in the various regions or the financial needs and capacities of municipalities;

IT WAS MOVED BY: Eddy Whitcher

SECONDED BY: Nancy Lanteigne

AND RESOLVED UNANIMOUSLY

TO SUPPORT resolution number 316-11-2024 of the Municipality of Sainte-Hélène-de-Bagot regarding a request for review of the MELCCFP's Guidelines for Contaminated Soil Rehabilitation; and

TO REQUEST the *Ministère de l'Environnement, de la Lutte contre les changements climatiques, de la Faune et des Parcs* to review the Guidelines for Contaminated Soil Rehabilitation, to modify the criteria of the Intervention Guide - Soil Protection and Contaminated Sites Rehabilitation and to relax the Guidelines for the Assessment of Natural Background Levels in Soils so that the criteria for soils with high concentrations can be assessed differently if they are of natural origin and to accept at least the generic background criterion; and

TO TRANSMIT this resolution to the *Ministère de l'Environnement, de la Lutte contre les changements climatiques, de la Faune et des Parcs*, to the Member of the National Assembly for Brome-Missisquoi, to the Brome-Missisquoi RCM, to the *Fédération des municipalités du Québec* (FQM), and to the *Union des municipalités du Québec* (UMQ).

ADOPTED

7.10 ADMINISTRATION

RESOLUTION NUMBER: 2024-12-508 RCM LES LAURENTIDES – SUPPORT FOR LOCAL MUNICIPALITIES: CONTESTATION OF PG SOLUTIONS' 2025 NOTICE OF INCREASE

WHEREAS PG Solutions is the main provider of IT solutions for all the towns and local municipalities of the Les Laurentides RCM as well as for several towns and municipalities in Quebec;

WHEREAS PG Solutions has a virtual monopoly in Quebec;

WHEREAS PG Solutions has been imposing substantial annual increases in Application Maintenance and Support (ACS) contracts, primarily since 2022;

WHEREAS the cost of modernising the financial suite, which includes payroll, taxation, accounts payable and accounting modules, were around 20% in 2022 and have since been indexed;

WHEREAS to date, only the payroll module has been modernized and it is still not 100% functional;

CONSIDERING the failure to comply with the deployment rate of the other modules of the financial suite;

WHEREAS the minimum increase imposed by PG is about 6.7% as of January 1, 2025;

WHEREAS this increase is much higher than the Quebec Consumer Price Index (CPI) for 2024;

WHEREAS all the towns and local municipalities of the Brome-Missisquoi RCM wish to respect the ability of their taxpayers to pay;

CONSIDERING resolution number 2024.10.9476 of Les Laurentides RCM;

WHEREAS the Brome-Missisquoi RCM wishes to support all its towns and local municipalities, as well as Les Laurentides RCM;

THEREFORE

IT WAS MOVED BY: Gilles Asselin

SECONDED BY: Loren Allen

AND RESOLVED UNANIMOUSLY

THAT the Council of West Bolton expresses its support to all the towns and local municipalities in its territory and to Les Laurentides RCM regarding their challenge to PG Solutions' 2025 notice of price increase.

THAT representations be made to the authorities concerned.

TO TRANSMIT a copy of this resolution to Les Laurentides RCM, the Brome-Missisquoi RCM and local municipalities of the RCM for support.

ADOPTED

**7.11 ADMINISTRATION
2024 DECLARATIONS OF PECUNIARY INTERESTS – FILING**

- All members of Council,
- Denis Vaillancourt
 - Margarita Lafontaine,
 - Marie-Blanche Richer
 - Loren Allen
 - Eddy Whitcher
 - Gilles Asselin
 - Nancy Lanteigne

filed their declarations of pecuniary interest for the year 2024.

**7.12 ADMINISTRATION
RESOLUTION NUMBER: 2024-12-509
RENEWAL OF FQM MEMBERSHIP – 2025**

WHEREAS the Municipality of West Bolton is a member of the *Fédération Québécoise des Municipalités* (FQM) and benefits from the services and benefits offered by this organization;

WHEREAS membership in the FQM allows the Municipality to benefit from services, training, resources and specialized advice that contribute to the proper management and development of our community;

WHEREAS the Municipal Council wishes to renew membership in the FQM for the year 2025;

It was MOVED BY: Loren Allen
SECONDED BY: Marie-Blanche Richer
AND RESOLVED UNANIMOUSLY

TO AUTHORIZE the renewal of the membership of the Municipality of West Bolton in the *Fédération Québécoise des Municipalités* (FQM) for the year 2025 in the amount of \$1,264.70 before taxes.

TO AUTHORIZE payment of the annual membership fee for 2025 and enter the amount in the operating budget.

TO AUTHORIZE the Mayor, Mr. Denis Vaillancourt, and the Director General and Clerk-Treasurer, Mrs. Léa Laplante, to sign all necessary documents.

ADOPTED

7.13 ADMINISTRATION
RESOLUTION NUMBER: 2024-12-512
FQM TRAINING – ESSENTIAL FOR ELECTED OFFICIALS

WHEREAS the *Fédération Québécoise des Municipalités* (FQM) offers essential training for elected officials in order to strengthen their skills and ensure good municipal management;

WHEREAS the Municipal Council considers this training to be essential for the development of elected officials and for improving the management of the Municipality;

IT WAS MOVED BY: Margarita Lafontaine
SECONDED BY: Marie-Blanche Richer
AND RESOLVED UNANIMOUSLY

To AUTHORIZE the participation of elected officials in the training proposed by the FQM.

Financing of the training:

TO INCLUDE the training costs in the training budget for elected officials.

ADOPTED

7.14 ADMINISTRATION
RESOLUTION NUMBER: 2024-12-513
ADOPTION OF THE MUNICIPAL CALENDAR FOR THE YEAR 2025 -
WASTE COLLECTIONS AND STATUTORY HOLIDAYS (WHEN
TOWN HALL WILL BE CLOSED)

WHEREAS Council must establish the calendar of waste collections and statutory holidays for the year 2025;

WHEREAS the proposed calendar includes the dates for collection of waste, recycling and organic matter as well as public holidays during which Town Hall will be closed;

IT WAS MOVED BY: Loren Allen
SECONDED BY: Gilles Asselin
AND RESOLVED UNANIMOUSLY

TO ADOPT the calendar of waste collections and statutory holidays for the year 2025, as it appears in the appendix to this resolution, including the dates when Town Hall will be closed.

ADOPTED

7.15 ADMINISTRATION
RESOLUTION NUMBER: 2024-12-514
ADOPTION OF THE 2024-2025 HOLIDAY SCHEDULE

WHEREAS Council must establish the schedule of statutory holidays for the year 2024-2025;

WHEREAS Town Hall will be closed from December 23, 2024, to January 3, 2025, with the exception of emergency services which will be maintained during this period;

IT WAS MOVED BY: Eddy Whitcher
SECONDED BY: Margarita Lafontaine
AND RESOLVED UNANIMOUSLY

TO ADOPT the schedule of statutory holidays for 2024-2025, including the closure of Town Hall from December 23, 2024, to January 3, 2025, with emergency services being maintained.

ADOPTED

**7.16 ADMINISTRATION
RESOLUTION NUMBER: 2024-12-515
MANDATE TO RAYMOND CHABOT FOR ACCOUNTABILITY – TECH AND
PRABAM**

CONSIDERING THAT the Municipality must render accounts for TECH and PRABAM;

WHEREAS Raymond Chabot has submitted a service offer to carry out this accounting in accordance with the requirements in force;

WHEREAS Council considers that Raymond Chabot's service offer is adequate to meet the Municipality's needs;

IT WAS MOVED BY: Marie-Blanche Richer
SECONDED BY: Gilles Asselin
AND RESOLVED UNANIMOUSLY

TO AUTHORIZE Raymond Chabot to carry out the accountability reporting for TECH and PRABAM, in accordance with the service offer submitted.

TO AUTHORIZE the Mayor, Mr. Denis Vaillancourt, and the Director General and Clerk-Treasurer, Mrs. Léa Laplante, to sign all documents necessary for the implementation of this mandate.

ADOPTED

8. ROADS AND INFRASTRUCTURE

Nothing to discuss.

9. ENVIRONMENT

Nothing to discuss.

10. PUBLIC SECURITY

Nothing to discuss.

**11.
HEALTH AND WELL-BEING**

Nothing to discuss.

12. LEISURE AND CULTURE

Nothing to discuss.

**13. VARIA
RESOLUTION NUMBER: 2024-12-516
13.1 ENDORSEMENT OF THE WORK CARRIED OUT UNDER THE PRABAM
PROGRAMME**

WHEREAS the final accountability report for the PRABAM program was presented to the Municipal Council, noting the full execution of the work covered by the program;

WHEREAS the report of the rendering of accounts confirms the conformity and quality of the work carried out;

IT WAS MOVED BY: Gilles Asselin
SECONDED BY: Margarita Lafontaine
AND RESOLVED UNANIMOUSLY

TO APPROVE and confirm the completion of the work covered by the Final Accountability Report of the PRABAM program, as presented.

ADOPTED

14. SECOND QUESTION PERIOD

Council held a second question period during which those attending the live broadcast could ask questions to members.

Council answered all questions posed by citizens.

Copies of the agenda were made available to the public prior to the start of the meeting.

15. ADJOURNMENT RESOLUTION NUMBER: 2024-12-516 ADJOURNMENT

The agenda having been exhausted;

IT WAS MOVED BY: Nancy Lanteigne
SECONDED BY: Marie-Blanche Richer
AND UNANIMOUSLY RESOLVED

TO ADJOURN the meeting at 8:53 p.m.

Denis Vaillancourt
Mayor

Léa Laplante
Director General and
Clerk-Treasurer

I, Denis Vaillancourt, Mayor of West Bolton, certify that the signing of these minutes is equivalent to the signing of all the resolutions contained therein as per section 142 of the Municipal Code of Québec.