



No de résolution
ou annotation

**CANADA
PROVINCE OF QUEBEC
MUNICIPALITY OF WEST BOLTON**

Minutes of the Special Meeting of the Council of the Municipality of West Bolton held on Monday, December 16, 2024, at 7:30 p.m. at the Town Hall located at 9 Town Hall Road, West Bolton, with interactive webcast.

The following were present:

Margarita Lafontaine, Councillor No. 1
Marie-Blanche Richer, Councillor No. 2
Loren Allen, Councillor No. 3
Eddy Witcher, Councillor No. 4
Gilles Asselin, Councillor No. 5
Nancy Lanteigne, Councillor No. 6
The councillors present formed a quorum, and the sitting was presided over by Denis Vaillancourt, Mayor.

The following was also present:

Léa Laplante, Director General and Clerk-Treasurer

Eight other people were present at the meeting.

AGENDA

1. NOTICE OF MEETING
2. CALL TO ORDER
3. ADOPTION OF THE AGENDA
4. ADOPTION OF THE 2025 BUDGET
5. ADOPTION OF THE THREE-YEAR CAPITAL EXPENDITURE PROGRAM 2025-2026-2027
6. QUESTION PERIOD ON THE BUDGET AND THE THREE-YEAR CAPITAL EXPENDITURE PROGRAM
7. ADJOURNMENT

1.

NOTICE OF MEETING

The Director General noted that the notice of meeting was served on all members of Council in accordance with the law.

The mayor made some remarks prior to the presentation of the budget.

2.

CALL TO ORDER

With the members participating at the start of the meeting forming a quorum, the meeting was called to order by the mayor at 7:35 p.m.

The mayor made some opening remarks;

The budget presented tonight is in line with our tradition of restraint both for revenues and expenses.

The preparation of the Municipality's budget represents several weeks of work for the administration with Mrs. Laplante, the director general and Mr. Pascal Lemelin the accounting officer, which will explain some of the changes made in the organization of the Municipality's accounting department.

As in the past, the members of Council and the administration reviewed revenue and expenses for 2025 line by line.



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As you are aware, the main source of revenue for the operation of West Bolton is property taxes, which account for almost 70%.

The main expenses are for road maintenance (35%), administration (20%) and public security (14.7%). All other budgeted expenditures are for basic needs.

The three-year plan has been reviewed based on the resources available in 2025 with the main objective of preparing various projects for the coming years. We are lagging in road maintenance, which means that we will have to make substantial investments in the near future.

Finally, rest assured that we are presenting a balanced budget tonight with a minimal increase in property taxes for 2025.

3.
ADOPTION OF THE AGENDA
RESOLUTION NUMBER 2024-12-517

IT WAS MOVED BY: Gilles Asselin
SECONDED BY: Margarita Lafontaine
AND RESOLVED:

TO ADOPT the agenda by adding a question period between the presentation of the budget and preceding the presentation of the 2025-2026-2027 three-year capital plan.

ADOPTED UNANIMOUSLY

4.
ADOPTION OF THE 2025 BUDGET
RESOLUTION NUMBER 2024-12-518

The Director General presented the 2025 budget. The mayor allowed a Question period before the adoption of the budget.

It was MOVED BY: Margarita Lafontaine
SECONDED BY: Gilles Asselin
AND RESOLVED:

TO ADOPT, as tabled, the budget of the Municipality of West Bolton for 2025fiscal year, as presented below:



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MUNICIPALITÉ DE BOLTON-OUEST
PRÉVISIONS BUDGÉTAIRES
POUR L'EXERCICE FINANCIER 2025

	2025	2024	Augmentation (%)
Revenus / Revenues			
Taxes	1 809 062,58 \$	1 754 862,00 \$	3,1%
Services	157 546,25 \$	152 687,00 \$	3,2%
Tenant lieu de taxes / <i>En lieu</i>	112,00 \$	112,00 \$	0,0%
Transferts	447 764,70 \$	382 141,00 \$	17,2%
Services rendus / <i>Services rendered</i>	1 600,00 \$	6 600,00 \$	-75,8%
Autres revenus / <i>Other revenues</i>	204 750,00 \$	320 891,00 \$	-36,2%
	<u>2 620 835,53 \$</u>	<u>2 617 293,00 \$</u>	<u>0,1%</u>
Charges / Expenditures			
Administration	641 365,13 \$	573 845,00 \$	11,8%
Sécurité publique / <i>Public safety</i>	467 089,00 \$	426 967,00 \$	9,4%
Transport / <i>Roadworks</i>	1 129 346,00 \$	976 143,00 \$	15,7%
Hygiène du milieu / <i>Environment & residual waste</i>	287 039,00 \$	277 612,00 \$	3,4%
Santé et bien-être / <i>Health and welfare</i>	2 750,00 \$	5 500,00 \$	-50,0%
Aménagement et urbanisme / <i>Town planning</i>	177 859,00 \$	164 620,00 \$	8,0%
Loisirs et culture / <i>Leisure and culture</i>	19 250,00 \$	18 250,00 \$	5,5%
Frais de financement / <i>Financing costs</i>	41 142,40 \$	73 887,00 \$	-44,3%
Amortissement des immobilisations / <i>Depreciation</i>	418 974,00 \$	418 974,00 \$	0,0%
	<u>3 184 814,53 \$</u>	<u>2 935 798,00 \$</u>	<u>8,5%</u>
Excédent (déficit) avant conciliation / <i>Surplus (deficit) before conciliation</i>	-563 979,00 \$	-318 505,00 \$	77,1%
Conciliation à des fins fiscales / <i>Conciliation for tax purposes</i>			
Amortissement / <i>Depreciation</i>	418 974,00 \$	418 974,00 \$	0,0%
Remboursement de capital sur la dette à long terme / <i>Repayment of principal on long-term debt</i>	-180 995,00 \$	-164 100,00 \$	10,3%
Affectations / <i>Assignments</i>			
Activités d'investissement / <i>Investments</i>	-30 000,00 \$	66 631,00 \$	-145,0%
Excédent de fonctionnement accumulé non affecté / <i>Unassigned accumulated operating surplus</i>	359 000,00 \$	- \$	100,0%
Excédent de fonctionnement accumulé affecté / <i>Assigned accumulated operating surplus</i>	- \$	- \$	
Fonds Parcs & Terrains de jeux / <i>Parks and playgrounds fund</i>	- \$	- \$	0,0%
Fonds des Carrières & sablière / <i>Quary & sand pit fund</i>	- \$	- \$	
Fonds de roulement / <i>Cash flow</i>	- \$	- \$	
Élections / <i>Elections</i>	-3 000,00 \$	-3 000,00 \$	0,0%
Dépenses constatées à taxer ou à pourvoir / <i>Expenditure found to be taxable or to be filled</i>	- \$	- \$	
Excédent (déficit) à des fins fiscales / <i>Surplus (deficit) for tax purposes</i>	<u>0,00 \$</u>	<u>- \$</u>	



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THAT the explanatory notes of the tabled budget be published on the Municipality's website.

Copies of the explanatory notes to the budget were made available to the public prior to the start of this meeting.

The mayor called the vote.

ADOPTED UNANIMOUSLY

**5.
ADOPTION OF THE THREE-YEAR CAPITAL EXPENDITURE PROGRAM
2025-2026-2027
RESOLUTION NUMBER 2024-12-519**

The mayor presented the 2025-2026-2027 Three-Year Capital Expenditure Program and allowed a question period before its adoption.

IT WAS MOVED BY: Eddy Whitcher
SECONDED BY: Marie-Blanche Richer
AND RESOLVED:

TO ADOPT the Three-Year Capital Expenditure Program for the 2025-2026-2027 as filed and presented below:



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PROGRAMME TRIENNAL D'IMMOBILISATIONS 2025-2026-2027

PROJETS	2025	2026	2027
TRANSPORT			
Travaux de réfection ou d'entretien de chaussées, ponceaux ou fossés prévus au Plan d'intervention en infrastructures routières locales			
Réfection ponceau #5038 Chemin Glen	325 000 \$ PAVL 70%, EMP 30%	25 000 \$ PAVL 70%, EMP 30%	
Réfection de deux ponceaux (#4041 Bailey et #4028 Town Hall)	25 000 \$ PAVL 70%, EMP 30%	350 000 \$ PAVL 70%, EMP 30%	50 000 \$ PAVL 70%, EMP 30%
Réfection ponceau #5016 chemin Stagecoach	50 000 \$ PAVL 70%, EMP 30%	400 000 \$ PAVL 70%, EMP 30%	50 000 \$ PAVL 70%, EMP 30%
Réfection Complète Ch. Stagecoach (5+ ans)	115 000 \$ PAVL 70%, EMP 30%	1 000 000 \$ PAVL 70%, EMP 30%	1 000 000 \$ PAVL 70%, EMP 30%
Réfection chemin Spicer (entre Bailey et de Brill)	0 \$	0 \$	100 000 \$ PAVL 70%, EMP 30%
Réfection 2 ponceaux Stukely	0 \$	250 000 \$ PAVL 70%, EMP 30%	
Travaux de rechargement TECQ 2025-2028		328 790 \$ TECQ 100%	328 790 \$ TECQ 100%
Sous-total	515 000 \$	2 353 790 \$	1 528 790 \$
Travaux de réfection de chaussées, ponceaux ou fossés			
Mise aux normes chemin et cul-de-sac chemin à déterminer	50 000 \$ PPA-CE 70%, EMP 30%		0 \$
Mise aux normes chemin et cul-de-sac chemin à déterminer	0 \$	50 000 \$ PPA-CE 70%, EMP 30%	50 000 \$ PPA-CE 70%, EMP 30%
Affluent ruisseau Quilliams	0 \$		250 000 \$ PRAFI 50%, EMP 50%
Sous-total	50 000 \$	50 000 \$	300 000 \$
Autres - Voirie et infrastructures			
Amélioration de la sécurité routière - signalisation	20 000 \$ FG 100%	0 \$	0 \$
Sous-total	20 000 \$	0 \$	0 \$
ADMINISTRATION			
Hôtel de Ville - achat terrain	100 000 \$ EMP 100%		
Hôtel de Ville - agrandissement ou rélocalisation	100 000 \$ PRACIM 70% EMP 30%	800 000 \$ PRACIM 70%, EMP 30%	200 000 \$ PRACIM 70%, EMP 30%
Génératrice	50 000 \$ EMP 100%		
Sous-total	250 000 \$	800 000 \$	200 000 \$
URBANISME / ENVIRONNEMENT			
Inventaire et relevé sanitaire des installations septiques	20 000 \$ TECQ 100%		
Plantation d'arbres (Étude avant projet)		30 000 \$ FG 100%	30 000 \$ FG 100%
Sous-total	20 000 \$	30 000 \$	30 000 \$
LOISIRS ET CULTURE			
Sentiers Mont Foster - Corridor Appalachiens	12 140 \$ FRP 100%	12 720 \$ FRP 100%	13 330 \$ FRP 100%
Sous-total	12 140 \$	12 720 \$	13 330 \$
TOTAL ANNUEL	867 140 \$	3 246 510 \$	2 072 120 \$
Montant non subventionné	381 640 \$	1 452 500 \$	728 330 \$



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THAT the explanatory notes of the three-year capital expenditure programme be published on the Municipality's website.

Copies of the explanatory notes for the three-year capital program were made available to the public prior to the start of this meeting.

ADOPTED UNANIMOUSLY

6.

**QUESTION PERIOD ON THE BUDGET AND THE
THREE-YEAR CAPITAL EXPENDITURE PROGRAM**

Council held a question period during which attendees could ask questions to its members exclusively about the budget and the three-year capital program.

Copies of the agenda were made available to the public at the start of this meeting.

7.

**ADJOURNMENT
RESOLUTION NUMBER 2024-12-520**

The agenda having been exhausted,

IT WAS MOVED BY: Marie-Blanche Richer
SECONDED BY: Loren Allen
AND RESOLVED UNANIMOUSLY

To adjourn the meeting at 8:58 p.m.

Léa Laplante
Director General and Clerk-Treasurer

Denis Vaillancourt
Mayor

ATTESTATION

The signing of these minutes by the mayor is equivalent to the signing by the mayor of all the resolutions contained therein as per Section 142 of the Municipal Code.